

STATE OF ALASKA

Sean Parnell,
GOVERNOR

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ALASKA STATE HISTORICAL RECORDS ADVISORY BOARD
<http://archives.state.ak.us/ashrab/ashrab.html>

Membership

Dean Dawson, Coordinator
Peter Caffall-Davis, Hyder
Zachary Jones, Juneau
Bruce Parham, Anchorage
Gladi Kulp, Juneau

Judith Bittner/Jo Antonson, Anchorage
Laura Samuelson, Nome
Peggy Asbury, Fairbanks
Teresa Fahning, Soldotna
Carol O'Malley, Anchorage

Alaska State Historical Records Advisory Board Meeting Minutes

Meeting Date:	February 1, 2012
Meeting Location:	Teleconference
Minutes Recorded by:	Dean Dawson, State Archivist
Roll Call:	<p>Present at the Meeting:</p> <p>Jo Antonson, Judy Bittner, Office of History & Archaeology Peter Caffall-Davis, Hyder Archives Dean Dawson, Alaska State Archives Bruce Parham, Anchorage Teresa Fahning, City of Soldotna Zach Jones, Sealaska Heritage Institute Peggy Asbury, UAF Alaska & Polar Regions</p> <p>Others Present:</p> <p>Larry Hibpshman, Alaska State Archives</p> <p>Members Absent:</p> <p>Gladi Kulp, Juneau Carol O'Malley, Anchorage Laura Samuelson, Carrie M. McClain Memorial Museum</p>

I. Items Discussed:

Roll call was conducted and there was a quorum was. Dean greeted and acknowledged the two newest ASHRAB members, Peggy Asbury, Archivist from UAF Alaska & Polar Regions Archives; and, Bruce Parham from Anchorage, formerly director of the National Archives in Anchorage, who were appointed to the Board by Governor Parnell on December 1, 2011. Teresa moved to accept the minutes from the October 26, 2011 teleconference, Judy seconded. There was no discussion and the Board by consensus accepted the minutes.

A. Update on the Statewide Library Archives Museum (SLAM) Project.

Dean gave the latest news regarding the SLAM project. The new facility will contain approximately 118,000 square feet of space, is 2 stories tall, and comes with a \$126.9 million price tag. It will triple the floor space of the current museum and contains 61 underground parking spaces. There is just over \$32 million in the bank with a remaining need of \$94.5 million. Right now there is \$20 million in Governor Parnell's budget for the building and we are waiting for legislative action to hopefully meet or exceed this amount. The SLAM project team is moving to get all the permits and documents in place; design development should be completed by April. Heating and cooling efficiency is a focus and it is hoped that there will be a 10% reduction in overall energy costs. The goal is to have the project completed by 2015, but the Alaska State Museum will be dark (doors closed to the public) for two seasons. The ASM is exploring a footprint for exhibit space perhaps in Centennial Hall. Dean thanked everyone for their participation in crafting the ASHRAB Legislative Resolution that was transmitted to 60 legislators. A letter to Governor Parnell was also sent out under chairman pro-tem Pete's signature. Other individual ASHRAB members also communicated to the resource allocators. Jo asked if the new building will serve the archives needs and Dean mentioned that it should satisfy our storage requirements for several years. Trend is towards electronic records and potentially several thousand non permanent Exxon Valdez boxes will be disposed freeing up space.

B. Update on the State Archives & Other Institutions.

Dean reported that there is one intern, a student in Professor Jones' class, from UAS working at the archives for the spring semester. He mentioned that the intern program has been good for public relations and that interns accrue valuable work skills to prepare for future professional work. A multi-week volunteer just concluded his activities processing records. Currently two retired judges and two research assistants are reviewing over 300 Alaska Territorial Court System volumes and boxes relating to individuals

declared by the Court to be insane. Many of the insane in territorial days were institutionalized at Morningside Hospital near Portland. Larry is directing the Exxon Valdez litigation records project and reported on its activities. The project was initiated in October 2010. Sara Bornstein, an intern for the archives in 2011, was hired as the project archivist and there is also an active task force composed of members of various communities. The processing team has reviewed the state production records and recommended that 1,290 boxes be disposed as these are duplicate records. Larry and Sara are now working on defendant's production documents, keeping what is most valuable and useable for researchers. Peter wondered if the Attorney General's Office was working with staff. Larry mentioned that there are ongoing conversations with several attorneys and paralegals regarding the project. Pete also asked about the names of the judges working on insanities and mentioned that he has three Hyder insanity cases. Dean said he would speak to Judge Steinkruger about this. Bruce recalled that the Department of Environmental Conservation had a substantial amount of material and wondered if the archives had this also. Larry said that DEC was the lead state agency and these records will come to the archives under the records retention schedules. Jo mentioned that the OHA has an intern working on inventories of several archaeological collections and is packing the artifacts for deposit with the University of Alaska Museum of the North. Peggy mentioned that they were processing and describing the Tiger Birch records, a well-known northern anthropologist; and, the Cornelius Osgood papers, who was another well-known northern anthropologist; Zach mentioned that his organization, the Sealaska Heritage Institute, is planning for a new Juneau facility which will house a cultural center and archives. They are going thru the architectural process right now and have 60% of the entire funding in hand. They do not have a request this year for a legislative appropriation so there won't be a conflict with the SLAM project. He suspects the project will be a shovel in the ground in Spring 2013. The Sealaska Heritage Institute also received \$150,000 for a Tlingit oral histories project.

C. Update on NHPRC & Status of Funds

Dean reported that \$5 million was appropriated for the NHPRC in the federal budget, so there are travel and training funds available for our grant cycle. Twenty-three SNAP grants were awarded; only two other states received more than Alaska's \$66,015. Under the grant requirements we will hold 3 face-to-face and 5 teleconferences beginning July 1, 2012; will offer two full-day basic archives workshops, and ten scholarships up to \$1,000 each. Another goal is to develop an arrangement and description manual. Implementing a senior consulting (itinerant) archivist program which will offer hands on assistance to programs around Alaska is also planned. This project will consist of six 3-day field trips. Zach, Larry, Dean, UAF, Bruce and others can get involved.

D. Basic Archives Training in May (Anchorage)

Basic Archives Training is planned for May 1-2 at the Alaska State Library in Anchorage, but it hasn't been fully authorized yet. Sixteen scholarships will be available at \$1,250 each to bring in rural archivists and pay for lodging, per diem, and travel. The Alaska Native Library Archives Museums Summit (ANLAMS) will provide \$12K in funds and there are about \$30K in funds left from the NHPRC grant. There will be a scholarship application process to vet potential candidates. Laura Millar will be the trainer/consultant. Archival topics that will be covered include: issues, ethics, standards, provenance, original order, arrangement and description (hands-on training for ½ day, preservation, reference, access, outreach, service, digital issues, etc. Bruce mentioned that he felt that workshops which utilized "canned collections" rather than individual documents are more effective as a teaching tool and recommended this. Dean will discuss this matter with Ms. Millar and also let everyone know how planning goes.

E. Board Term Expirations & Openings

The current roster of members is listed on the Boards & Commissions website. Pete's and Carol's terms expire this May. Carol has already indicated that she will step down from the Board and has officially notified Jason Hooley, Director of Boards & Commissions. Pete also felt his time with the Board is up and that it would be a great opportunity for someone else. Dean asked for comments regarding Board appointments. He voiced appreciation for Pete's and Carol's dedication.

II. New/Other Business

There was no new business. Jo asked for an update on Glenn Cook and his award. Dean said that Glenn received his award and was doing well running the records management office in Arizona.

III. Next Meeting Date, Time & Location:

The next meeting will be a teleconference in mid-May. There will be a face-to-face meeting this coming fall probably in Sitka in October in conjunction with the Alaska Historical Society meeting, which meets October 10-13. Bruce and Jo mentioned that they felt it was a great idea to meet in Sitka. More information will be dispensed later in the summer.

The meeting concluded at 2:50 PM.