



THE STATE
of ALASKA

GOVERNOR SEAN PARNELL

Department of Education &
Early Development

Division of Libraries, Archives & Museums
Alaska State Historical Records Advisory Board

<http://archives.state.ak.us/ashrab/ashrab.html>

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Membership

Dean Dawson, Coordinator
Laura Samuelson, Nome
Dennis Moser, Fairbanks
Bruce Parham, Anchorage
Toby Allen, Anchorage

Judith Bittner/Jo Antonson, Anchorage
Richard Valenti, Fairbanks
Zachary Jones, Juneau
LaRue Barnes, Cordova
Susan Means, Anchorage

Alaska State Historical Records Advisory Board Meeting Minutes

Meeting Date:	May 15, 2014
Meeting Location:	UAF Rasmuson Library Media Classroom 340
Minutes Recorded by:	Wayne Norlund
Roll Call:	<p>Present at the Meeting:</p> <p>Jo Antonson, Office of History & Archaeology Dean Dawson, Alaska State Archives Zach Jones, Sealaska Heritage Institute Toby Allen, Municipality of Anchorage Dennis Moser, UAF Richard Valenti, Fairbanks Bruce Parham, Anchorage</p> <p>Others Present:</p> <p>Wayne Norlund, Alaska State Archives Bella Gerlich, UAF</p> <p>Members Absent:</p> <p>LaRue Barnes, Cordova Laura Samuelson, Nome Susan Means, Anchorage</p>

I. Greeting & Roll Call.

The meeting began at 1:05 PM. Roll call was conducted; LaRue Barnes, Laura Samuelson and Susan Means were not present. Susan intended to join by telephone but did not call in. Dean greeted and gave an overview of agenda. Rich and Zach stated that they had to leave before 5:00 pm. Bella Gerlich of UAF joined later for the National Archives & Records Administration (NARA) discussion. A quorum was established.

II. Acceptance of February 18, 2014 Minutes.

Minutes were accepted with no comments by consensus.

III. Current Business.

A. Board Member Updates

Bruce: Bruce is involved with Cook Inlet Historical Society, Legends and Legacies Project to put biographical sketches on the web. He is updating and modernizing the exhibit kiosk at the Anchorage Museum. He is also working on a bibliography project for the Anchorage centennial--a bibliography of Southcentral Alaska which will be completed in a few weeks. Yesterday he helped conduct the ASHRAB *Basic Archival Training*.

Jo: Jo stated that the Alaska Historical Commission (AHC) made eleven grant awards tied to anniversary events for research, preservation, and education projects as well. \$100K is available between now and September, 2015. There were more grant applications than funding permits. The AHC will meet again in early September (2014) connected to the Cold War Conference being conducted for the 25th anniversary of the end of the Cold War. Sergei Khrushchev, son of Nikita Khrushchev, will attend and speak as well as speakers on spying and a panel of generals. An oral history program has been funded. Cold War Veterans' reunion activities are part of the Conference. AHC will host the Council on Geographic Names Authority annual meeting next May in Anchorage. Jo is working with Gary Holten, Jim Kari and Larry Kaplan. Dean asked if there are many archaeological digs in progress. Answer is no, but survey projects are happening. There is a controversial compliance project at Kotzebue. Town wants longer expanded runway. Determining the best location is an issue. Every hole seems to reveal artifacts and human remains. AHC does not normally deal with human remains but gets brought into the discussion. The other big field project is tied to the RS 2477 (revised statute on trails access) litigation. Dean mentioned the issue is two decades old. Jack Coghill worked with the Alaska State Archives (ASA) on that issue. The focus is on Copper Center/Gulkana area. ASA loaned some navigability records back to the Department of Natural Resources. There are legal implications following discovery of historic trails for access purposes. AHC Navigability and Trails unit added two long-term non-perm positions (both with PhD's). Dean asked where \$100K (legislative appropriation) for grants came from. Answer was that budget categories were adjusted to release the \$100K. Federal sequestration ended and so AHC was 'bumped' back up with federal funds. The budget had been establishing applying anticipated ongoing cuts to federal funds. The 100th Anniversary of Tanana Chiefs Conference is coming soon, commemorating when Alaskan Native tribes expressed not being placed on reservations. Bruce added that the railroad centennial is coming.

Rich: The Fairbanks North Star Borough is trying to an institute electronic records management program mostly for email and digitization. The project is out for bid and received 24 inquiries at pre-proposal conference. There was an amendment to add software integrated with recently upgraded financial software. Now bids are higher and so the Borough must ask for additional \$500-600K. Hourly rate is \$200-400 per hour for integration work. Rich is being drawn into IT field and learning the nomenclature. Dean asked about entire price. \$850K is answer plus financial package upgrade from version 7

to 12 will add \$1-1.5M. The budget approved last week. The Borough is still using an MS DOS based system purchased in 1990 for records retention.

Toby: Toby is indirectly involved with the upgrade of HR and finance software from PeopleSoft to SAP. It has been a long project which ran into problems when it became clear that extensive customization of the current PeopleSoft implementation rendered unexpected results. Many desktop scanners have been purchased to scan purchase orders, and other documents associated with financial and HR workflows. Going ahead even though it is challenging there is little control of process. Dean asked if Toby reports to IT chief. Answer is yes. The SAP implementation is forefront for all staff. Toby spends a lot of time on the phone trying to get records and destructions in order. He is glad to be present and trying. Dean asked about historical records in 50 years. Answer is that historical records have to become important to those in positions of power in the municipality. There is little apparent interest in preserving NARA by Municipality of Anchorage. Current administration emphasizes saving money. The Midtown Anchorage NARA "new" facility site which was purchased and prepped for construction under the guidance of the late Ted Stevens is being discussed as a potential new transportation hub, housing and shopping center. It may be that there are negotiations and legislation ongoing to convey this NARA land to the Municipality of Anchorage. Jo mentioned that Begich will not introduce legislation, but will assist Murkowski. Murkowski is currently not introducing the supporting legislation. Toby visited with Penelope Goforth and went to the Port to look at Port records as part of the centennial celebration. Toby met Katy Ringsmuth who is working on a map archive. The Planning Dept. keeps Anchorage Plats while all others are kept by the State. The maps need processing (accessioned, indexed, etc.). Toby thinks map project is good opportunity to re-energize the Planning department to provide better oversight on these plats. Bruce mentioned that Katy was recently appointed History Curator for Anchorage Museum.

Zach: Sealaska Heritage Institute's (SHI) new facility (including a library, archive and museum exhibit hall) is slated for completion in December 2014. SHI has \$18M of needed \$20M. Zach has ongoing work with documentation regarding the 1869 Bombardment of Wrangell through a National Park Service Battlefield Preservation grant. Project is looking at location of the battle and the possibility of preserving some of the lands. Zach also presented at the *Basic Archival Training* workshop.

Dennis: UAF is continuing to work with incoming collections. There has been work with Penelope Goforth to develop K-12 class modules for history and math. Dennis is also concerned with the NARA closure and has met with Alaskan educators and professionals to discuss the matter. Shifting facility spaces within Rasmuson Building is ongoing but will not affect the archives. The moving should not interrupt services. The Krause Alaska Native Language Archives is moving into Rasmuson Building. Gary Hotten will have an office in the library. Dennis will be consulting with City Clerk's office in conjunction with Consulting Archivist Program. Dennis also presented at the *Basic Archival Training* yesterday.

Dean. A second Family Search (FS) team is now operational at the Alaska State Archives (ASA). Two teams with two cameras are working on 3-year project digitizing genealogical records. FS will index and put the information on servers for public access. FS are working on the Archives loading dock. FS has added to quality control as they verify records represented in the material to the ASA database records. Larry Hipbshman

has retired but is not moving to Arctic slope. He is moving to the Kenai Peninsula. Larry finished the Exxon Valdez litigation records project. A 3-year Records & Information Management Service Retention schedule project has been initiated. The plan is to update all or nearly all schedules by the end. ASA is trying to develop an electronic records archive (ASERA) to identify permanent records from all agencies. Recently ASA initiated a 3-month pilot project of the cloud based storage service Preservica. It is not recommended to 'do it yourself' but it is testing the applicability for ASA. There is a knowledge and terminology gap between historical and IT staff. The Archives is preparing to move into SLAM. Next week 33,000 artifacts from State Museum will begin moving through a tunnel over a 4-6 week period to the new Vault. Once the Museum move is completed ASA will begin to move from Short Street and vacate shelves for use in SLAM. Funding is in place and SLAM staff are thankful for everyone's support around the state. If there had been a delay in the SLAM project it would have cost \$8M plus. After Museum is demolished three sections of SLAM will be incorporated into once place. Museum will be closed for 2 years. Occupancy is scheduled for Feb. 2016. The phase box project for pre-statehood court volumes about 85-90% complete (per Wayne) and about 1,200 have been completed. Jo asked about museum being closed and how that affects access. Dean answered that access will be limited and controlled by construction schedule. ASA has taken care of most anomalies in the collection as far as locating items. ASA is changing its reputation for not being able to find items in collection. Toby asked about phase boxes. Dean answered that they are custom built archival boxes. Dennis apologized for not showing phase boxes in training class yesterday. Wayne mentioned that there are additional volumes (DNR-State Recorder Office) that will not have phase boxes built before moving into SLAM. Dean mentioned that there are approximately 22,000 boxes in the collection. Toby asked whether or not there will be documentation of the move. Dean mentioned the LAM staff photographer takes photos and a book about the old Museum building is being created. It was suggested that there should be a YouTube video on how to construct a phase box. Dennis asked about making a video on phase boxes and adding it to UAF channel. An exhibit design is being developed for SLAM. The 'Drone Bill' was introduced this year. Dean worked with the legislator who introduced the bill and testified about whether or not they are records. The Legislative Attorney did not agree that the images qualified as records but found value in images as transitory records and amended the language. The bill sponsors hope to avoid the retention of drone images. Dennis would like any information available about it. Rep. Thompkins introduced HB 337 concerning one-stop shopping for research of public records. He did not consult with State Archives or State Library. The bill did not go forward. Dean tried to parlay for a new position of State e-records archivist. Enterprise Technology Services (big state IT) stated it thought about \$12M would be needed to create such a web site. The intent is good but implementation is lacking. Toby asked about whether this bill applied to just State records only or to local governments. Dean does not know if it goes past State to City records. ASA has posted to web site some audio recordings of interviews concerning Alaska land selections and why certain areas were chosen. Some of the interviews were with Phil Holdsworth (Commissioner of DNR) and the State Geologist and the Land Classification Officer. The content is interesting and participants characterized what their thoughts were in the 1960's about why certain tracts of land were pursued for State ownership. Finally, some maps are now being processed including some from received from UAF. Inventory of the maps and construction drawings is in progress. Perhaps a grant will be forthcoming to further process maps and drawings. DOTPF inquired about an intern map project for their maps and drawings. Larry Hibpshman and the other possible participant are now

retired so project is currently dead. Bruce mentioned Alaska Road Commission maps reside at ASA. NARA has interim version of the same material.

B. Senior Consulting Archivist Program

1. There were summaries and debriefings from the archivists regarding this NHPRC funded program via a SNAP grant. Bruce met with Carol Lombardo (Palmer Historical Society) and is going to conduct an assessment in September 2014. Bruce will look at their processing and accessioning process. Zach worked with the Organized Village of Kake (OVK). The OVK had a professional, Alyssa Peterson, who assisted Zach and three main areas were addressed. There were historic cannery records from the Kake tribal cannery, a national historic landmark. Some records were damaged after a part of the cannery fell into the ocean. A small portion were found to be in good shape, merited long term retention, and were boxed and preserved. The second part constituted tribal government records back to the 1940's. Zach and Alyssa separated records for permanent retention from those meriting destruction. .. About 25% of these records merited retention and were moved to a better location. The third area of activity was the Kake tribal archives program established in 2006. A founding manuscript collection of the OVK archives was processed. The OVK is planning for a community museum and archive. Jo asked about final documentation of the project. Zach stated he had previously wrote a preservation survey and administrative planning report. Dennis asked whether Zach was expected to perform training. Zach said no, that it was clear from the beginning that his work was hands-on and processing, but staff were involved, observed, learned during the processing. Dean mentioned that training is integral to the program but that it doesn't have to be formalized. Dennis is meeting with the Fairbanks City Clerk's office later this month. Dennis said they think he is coming to train staff. Dean visited the Pioneer Air Museum in Fairbanks and has generated and sent his report to them. The purpose of the program is to assist in archival challenges and provide support for grant writing. The Pioneer Air Museum has no restrooms but there are plans to add an arctic entry with restrooms in the future. Dean will also visit the Alaska Aviation Museum in Anchorage next week. They have 300+ cubic feet of records in file cabinets. Dean will inventory the records. The resultant reports from these consultations will give these small institutions background for garnering funds to help with processing records. Arlene Schmuland will visit the Alutiiq Museum in Kodiak in September 2014. That totals six consultations for the program, the targeted amount.
2. Budget Status: Visits by nearby consultants help with ASHRAB budget savings and keep us within overall budget. There were applicants and only one was turned down. Two applications needed additional supporting information provided on their applications. Dennis wants to have the reports shared just to keep up on objectives. Zach encourages the concept of board members presenting papers on their current and future work at Alaska Historical Society Conference to demonstrate what has been accomplished by the ASHRAB. He also suggested a session on archivists and ASHRAB through the Alaska Historical Society. Dean said the ASHRAB manual has received good reviews. Idaho contacted Dean about using the manual. Toby mentioned that the Consulting Archivist Program (CAP) was originally intended for rural communities and outreach may be necessary. Not many seem to be aware of the opportunity. Dean said he sent notice to 100 different tribes with no response. Ten percent of the envelopes were returned for invalid address. Bruce knows a few tribes that might benefit from CAP but

the tribal organizations may be the route for outreach. He said calls may be needed instead of mail. Not surprised by lack of response.

C. Finalize Logo

Dennis displayed five possible designs. The State silhouette with dipper and North Star was agreed to and will be incorporated into all designs. Two designs have a quill writing the ASHRAB acronym giving a link to native culture. One of the quill designs has 1's and 0's in the vane to indicate digital records. Designs with a pale blue or a gold background were shown. Grayscale appearance was asked about. Dennis showed all in grayscale also. He asked which design works best both ways (color and grayscale). Toby and Dean prefer the digital quill with 0's and 1's. Bruce said traditional quill shows up better from distance. Dean suggested a smaller quill or acronym. More contrast with blue background in grayscale. Dean asked all about background. Dennis stated that the gold fill background does not work as well as pale blue or white for contrast and grayscale purposes. Zach responded with concern showing a quill as a writing instrument: does anyone have quill-written documents? Dennis said yes he does. Does the quill represent an antiquated appearance for ASHRAB? Bruce thinks the digital part of quill will not be recognized. Jo suggested that the 1's and 0's be enlarged. Bruce asked if some state boards have date founded, etc. in their logo. Dean answered yes, but this design is already *busy* and Bruce and Dennis agreed. Dean asked for consensus. Not a full consensus, but a majority agrees on suggested changes. It can be altered in the future. The logo adds 'branding' to all correspondence and documentation. Dennis was given approval to develop final draft. The final draft will be sent to all board members for comments. Board approves design by consensus. The ASHRAB is thankful to Dennis for his logo work.

IV. New/Other Business.

A. Extension of SNAP-grant until December 31, 2014.

This was mentioned by previously Dean. There was no further discussion.

B. Description of New NHPRC State Board Programming Grant program

In the upcoming Programming Grants administrative expenses must not exceed 25% of total grant. Alaska is more expensive than most other states in this regard, especially transportation. Deadline for the programming grant is August 27, 2014. There is a need to discuss what the program will consist of going forward. About \$700K will be available for about 30 grants. Fourteen attended the *Basic Archival Training* yesterday and two who had signed up were unable to attend. That was just enough to justify conducting the training, but the education aspect is about exhausted. For five years there have been classes in Sitka, Nome, Anchorage, and Fairbanks. Where will program go from here? Dean asked for ideas. Dennis has a sense that too much material is presented in too short of a time when the *Basic Archival Training* is conducted, particularly with preservation. He wonders if it is worth breaking down the training into smaller modules that are more in-depth. Dean agreed. Dennis said the market may be saturated for basic training, but perhaps there are more that need the basic training program. Dennis mentioned that he has had feedback for introducing intermediate level training. Dean suggested a two-day advanced archival institute workshop in Anchorage, Fairbanks, or

Juneau. Zach has looked at the grant RFP. Funds are tighter and grants are more competitive than ever. Montana has a grant for graduate students or newly emerging archivists. He would not be surprised if other states take this direction. A mentor and apprentice archivist program was suggested by Zach. The idea would consist of 2 or 3 hands-on visits with a seasoned archivist and a younger assistant. Rotate senior archivists so younger ones benefit from the different backgrounds. Dennis likes this idea. Mentoring young emerging archivists through the University system is a 'no brainer'. Perhaps it should begin with the University and expand out to smaller areas. Zach says Arlene is behind the general idea of hands-on visits. How can success be measured or the program modified? Mentors, as a panel, could give public presentations and submit write-up to NWA's *Easy Access* (newsletter) and perhaps other publications. Bruce mentioned possibly awarding an ASHRAB certificate of completion at the end of the program and perhaps gives some sort of college credit. Dennis mentioned that academic credit could be issued similar to an internship. [Rich left at 3:00 pm] Zach mentioned that recruitment might have to go national instead of only in state. Jo mentioned that there are problems with having paraprofessionals participate in the program. ASHRAB wants to encourage the best archival practices and a high level of professionalism. Agencies want to use people without a master's degree. Dennis says we have to support our staff with appropriate training. Jo thinks that grant activities should focus on high professional standards. Dean suggested three re-grants for CAP participants for journeyman archivist without a mentor. Institutions would get meaningful work accomplished without straining the senior archivists. Dennis wants to encourage fresh blood in the state. [Bella Gerlich enters at 3:05 pm and discussion moves to item IV. D.]

[Continues at 4:15 pm.] Transiency in Alaska makes getting new people involved difficult. Dennis suggested delineating what the work and living environment is like in Alaska when recruiting. Dean said Scott Carrlee had pointed out that paying participants through a foundation rather than directly is best way to entice new people in. Long term oversight is not feasible for rural areas. That is a good reason why having a 'journeyman' archivist out in the field is better than a 'senior' archivist. Jo wants the project to do something that demonstrates accomplishments. Dean suggests that the results will make CAP more visible and can expand on those who have already participated. Dean and Dennis agree that development of this idea should ensue by email. The program could use the same senior archivist for previously participating entities. Bruce would entertain the idea and so would Dean. Bruce said small areas need the help with nuts and bolts training on accessioning and processing and preparation for future activities. Dean suggested contacting the six entities already involved about interest in further work with CAP. Jo suggested opening up the program to other entities as well if they have an assessment in hand already. Perhaps the board should contact Larry Hibpshman to see if he is interested in consultations or has other ideas. Dean asked how long the journeyman archivist program should last for each location. Dean asked whether one person should go to three areas in one year. Lower transportation costs might be a benefit. Dennis is flexible about not emphasizing 'new blood' in the extension of the program. Perhaps the program should be revisited after two years to determine what if anything needs to be added. Dean mentioned the St. Herman's Seminary records in Kodiak even though they have an archivist on staff. Jo asked if the content should be considered and if there should be a minimum volume. Dennis asked if volumes are already in the assessments completed. Dean asked again about duration which might depend upon volume of records. Three to six or eight weeks for each area was the consensus on duration. Dean asked about stipend amount. Toby stated that

involving multiple entities for one archivist runs the risk for cancellations mid-program. Toby asked how to find the candidate pool. Perhaps the graduate programs from around the nation could be one source. Dean thinks one person to three places is better than three to one each. Posting notices on SAA ListServ web site and in archival publications is another way to glean applicants. Jo says to ask Scott about the appropriate stipend amount. Program could conduct up to 6 total consultations. The stipend was approximated at \$2,500 per month. Dean asked if a sponsoring institution is needed. Perhaps the State Archives or UAF are good choices for a sponsoring institution. Dean asked Jo whether Office of History & Archaeology has an Alaska History day celebration or event in Anchorage. Answer was no. Perhaps a travel grant for historians to present at such an event should be kept in mind. Dean stated that development of a new Archives Month poster is needed as part of the NHPRC grant program. It will be needed before October, 2014.

C. Finalize 5-Yr Plan 2014-2019

Discussion of this topic was delayed until the next meeting at Seward. ASHRAB should change the plan designation from 2014-2019 to 2015-2020. A new plan name and new image for page one might be a good idea. The previous plan was made in Nome but it still needs more editing and updating. The board members were asked to develop new goals. Dean asked for Dennis to develop a graphic for the plan.

D. National Archives & Records Administration-Anchorage Closure Update

Bella Gerlich provided a briefing on NARA situation. Next week several individuals that are in communication will get an email requesting priorities for digitization of NARA material in Anchorage. This email will be followed by a broader public announcement for additional input. NARA is getting ready for information regarding the move and closure of the facility. More details to come next week. Bella asked board for questions. Jo said from the researcher's point of view, some think the facility needs to stay open. AHS is looking to Bella and Sen. Murkowski and Sen. Begich as those who will be listened to. The Senators have asked tough questions in the appropriations committee. AHS appeals to Bella that Alaska federal territorial court records should be sent to the Alaska State Archives (ASA) rather than to the National Archives in Seattle. They were concerned about readiness of new facility. Dean told them that the SLAM vault will be ready to accept those records. Several collections are not federal records. AHS wants those records to go to an Alaskan institution. Bella thinks that these records will remain in Alaska. The Alaska Railroad records are already going to ASA per an existing agreement. Donor considerations are part of the process. Jo says NARA officials listen but don't act positively. Bella mentioned the blog site for comments. A list of microfilm has already been examined. Bella wants to know exactly what is desired beyond the current plan. Bruce Parham mentioned that some agencies, such as the US District Court, could be concerned about how to access their pre-1960 federal records. Access to the records is the big issue. Perhaps an archival loan program is a possibility, but there is the larger issue of maintaining the chain of federal custody. Dean said NARA currently has no team ready currently to digitize the records. Bella agreed that digitization will take substantial time. Dean wants consolidation of all court records in Juneau. They can be put into new vault very soon. The Alaska Court System also supports consolidation in Juneau. Retired Judge Steinkruger sent a letter of support to Mr. Bosanko about keeping the territorial court records in Alaska. There seems to be only a 50/50 chance for

anything more than the Alaska Railroad records coming to Juneau. As a holder of federal territorial records for other western states, NARA could potentially be receiving requests from other state archives for the return of these records. Alaska is in a somewhat unique situation of having a long period as a federal territory. A plan for digitization is needed with priorities indicated. A unified advocacy will have more chance of success. Bella is receptive to the idea. All parties are coming from same place, but in reality a reasonable time period must be allowed. What is that period of time? Jo just wants to see a plan. Bella has had meetings clearly stating what is desired. Currently usage is down on this material. Anchorage was the smallest NARA archive with highest operating cost. The number of patrons does not justify keeping the facility open. Digitization priorities will vary from individual to individual. The National Archives is gathering input before finalizing any decision. Jo wishes there had been earlier public notification before the recent announcement. As a researcher, Jo found that federal agencies were not following good records management practices. Mr. Bosanko said records management is better now but others disagree. Bruce commented that federal agencies may face increased records management problems. Prior to NARA coming to Alaska, one federal agency had records going back to 1902 stored in a World War II-era Quonset hut with water pipes overhead. Due to NARA's presence in Anchorage, federal agencies were more willing to transfer their permanent records. For instance, the Bureau of Land Management (BLM) transferred their townsite trustee files to NARA at Anchorage after they were microfilmed for public use. Bruce thinks that some federal agencies will not send any records to Seattle going forward. Bella asked if the NARA at Seattle facility was a state of the art facility. Bruce replied that the archives building was originally part of the former Sand Point Naval Air Station. Regarding the question of NARA's digitization capability, Bruce said that typically in a field office setting, larger digitization projects are usually handled by outside contractors, such as *Ancestry.com*, due to other work priorities. Bruce suggested that *Ancestry.com* is 'bigger and better' than Family Search and has been used by NARA in the past. Bruce mentioned that naturalization records are also split between Anchorage and Juneau; he felt these records should be digitized and consolidated in one place and that NARA and the State Archives could work out these kinds of records problems. Dean said the Department of Natural Resources told him that not having resource-related records in Alaska will impact their business, complicating their research. Bruce stated that BLM unpatented land case files were often loaned from NARA to BLM for public use in settling land disputes. Because these very active archival records were used off-site, the names of the users did not appear in the researcher statistics. Bella concluded her input and Dean thanked her for participation. Jo requested the minutes from her teleconference with Mr. Bosanko. Bella says we all must look at reality and build a positive model of how to proceed. Bella said ASHRAB can be a 'watchdog' organization to monitor activities connected with the closure. She will be glad to make visits to NARA in Seattle to investigate progress. Toby wants to add to the plan to have a dedicated individual to monitor closure activities. Dennis is concerned about how long it will be before any action is taken on the records. [Bella exits at 4:00 pm, Zach exits at 4:00 pm] [Discussion reverts to item IV.B.]

E. Other New Business

Jo thinks a letter of thanks to the House and Senate Finance Committees, and the Governor, for the SLAM project support is in order. Bruce thinks copies of the letter should be sent to the legislature leadership and to the appropriate legislative committees. Dean will draft the letters and send to members for comments.

Jo wants ASHRAB to give special recognition for a specific individual. Perhaps a nomination for an Alaska Historical Society award (Atwood or Pathfinder). Dean, Jo, Bruce and Dennis agree. It was agreed to correspond by email on subject. Jo will try to determine the best specific award.

V. Next Meeting Date, Time & Location.

Next face-to-face meeting date was changed from September 30, 2014 to Wednesday October 1, 2014, 1:00 - 4:00 PM at Seward in conjunction with the Alaska Historical Society/Museums Alaska joint meeting. Seward organizers have requested room size and audio/visual requirements; the precise venue is yet to be determined. Archival excellence award nominations are also coming soon.

The meeting concluded by consensus at 5:02 pm.