

STATE OF ALASKA

DEPARTMENT OF EDUCATION & EARLY DEVELOPMENT

ALASKA STATE HISTORICAL RECORDS ADVISORY BOARD
<http://archives.state.ak.us/ashrab/ashrab.html>

Sean Parnell,
GOVERNOR

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Membership

Dean Dawson, Coordinator
Peter Caffall-Davis, Hyder
Zachary Jones, Juneau
Gladi Kulp, Juneau

Judith Bittner/Jo Antonson, Anchorage
Laura Samuelson, Nome
Teresa Fahning, Soldotna
Carol O'Malley, Anchorage

Alaska State Historical Records Advisory Board Meeting Minutes

Meeting Date:	October 26, 2011
Meeting Location:	Telecon
Minutes Recorded by:	Dean Dawson, State Archivist
Roll Call:	<p>Online/Present for the Meeting:</p> <p>Judy Bittner, Office of History & Archaeology Peter Caffall-Davis, Hyder Archives Dean Dawson, Alaska State Archives Teresa Fahning, City of Soldotna Laura Samuelson, Carrie M. McClain Memorial Museum Zach Jones, Sealaska Heritage Institute</p> <p>Others Present:</p> <p>Bob Banghart, Division of Libraries Archives & Museums</p> <p>Members Absent:</p> <p>Gladi Kulp, Juneau Carol O'Malley, Anchorage</p>

I. Items Discussed:

Roll call was conducted. Pete moved to approve the minutes from the June 15, 2011 Nome meeting, Teresa seconded. There was no discussion and the Board accepted the minutes by consensus.

A. Update of Statewide Library Archives Museum (SLAM) Project

Dean updated the Board regarding the status of the SLAM Project in Juneau. He said the project is on schedule and that more than 65% of the design development has been completed and the construction documents should be completed by April 2012. The total cost of the project is estimated at \$127 million and \$94.5 million more is needed to complete construction. A *quiet* ground breaking was held and site preparation work (including test wells and data gathering) has been initiated in the parking lot area behind the existing Museum. There has been a focus on building energy efficiency. It is hoped that the Governor's budget, which comes out December 15, will have at least \$50M allocated for the project. It is also hoped that a champion legislator would step forward and promote project development. Dean asked if the Board felt developing a *Resolution* was a good idea to be presented to the Governor. Peter, Teresa, Laura agreed. Judy mentioned that she felt this is exactly what state advisory boards should do—contact the Legislature and Governor when issues come up that require public input. Bob concurred and said that Museums Alaska and the Alaska Historical Society have already prepared resolutions. There was unanimous consent to execute on this. Dean will prepare a draft resolution and send out via email to everyone for input. Bob said that he'd provide copies of a resolution the Alaska Historical Society drafted.

B. Status of current SNAP (State & National Archival Partnership) grant.

Dean reported that there still is approximately \$30K left in our grant as we didn't expend as many travel funds during our Alaska Native Libraries Archives Museums Summit training as budgeted. Per request and approval by the NHPRC the grant has been extended until 6/30/2012. The ASHRAB plans to conduct archival training probably in April or May 2012. Dean met with Sue Sherif, Alaska State Library librarian, regarding ANLAMS planning and she stated that their grant can supply an additional \$12K for our training. The question is when and what kind of training do we want to do. It had been discussed that there was a need for basic processing training. We may want to invite a guest speaker. We want to start thinking about it and discuss more fully by early January. The goal is to get 12 individuals involved with full-time archival work to attend. Dean felt it might be optimal to conduct the training in Fairbanks. The training may wish to address

archival management, processing, arrangement, description, ethics, etc. and build upon earlier instruction.

C. Status of already submitted SNAP grant

Zach and Jo assisted with this development and were thanked by Dean. The grant application was submitted to the NHPRC via Grants.gov on September 1, 2011 and was acknowledged as received. We requested approximately \$61K and we would match with \$86K in kind. Dean mentioned that a dismal budget picture in Washington continues so all funds that have been requested might not come through, and a best case might just include travel funds for our meetings.

D. State Archives update

The State Archives has hired a new Records Analyst I, Valerie Rose, who is a Records Officer with the Department of Labor & Workforce Development. Sara Bornstein has been hired as an Archivist I and will work on processing the Department of Law Exxon Valdez litigation case files. Larry Hibpsman is the project director. Valerie will begin on October 31; Sara on November 7. The Archives also received an Attorney General's Opinion re storage of permanent electronic records at the Washington State Digital Archives in Cheney, Washington. The 3½ page memo took over eight months to be issued but it permits the Archives to at least consider a collaboration with Washington State. The Archives at this time has no plans to store permanent digital records out of state. Governor Parnell issued a first-ever *Executive Proclamation* designating October as *Archives Month*. [Last year the Governor proclaimed an *Archives Week*.] The State Archives also hosted an Archives Open House in conjunction with Glenn Cook's going away party. Finally, Archives staff also printed 250 ASHRAB brochures for distribution.

E. Board Openings

Dean briefed the board regarding two board vacancies. Bridget Burke and Joe Kurber have resigned and their positions must be filled. One of the openings should be filled with someone from the university system in Fairbanks. Peggy Asbury, Dr. Russ O'Hare, Arlene Schmuland, and Megan Friedel were mentioned as possible nominees. If anyone has other ideas they may contact Dean. Dean sent two letters of appreciation to Joe and Bridget.

F. Archival Excellence Awards

All board members were provided the nominating letters and projects, although Pete and Teresa were unable to download the dvd on Kenny Lake entitled *Home*³. Dean read through the archival excellence *Award* criteria specifications. There were two nominations for one individual and single nominations for two projects. Zach provided a comprehensive summary of the three nominations. 1) Glenn Cook was nominated for several activities he has been involved with over the past three years; 2) Paula Pawlowski submitted a publication which consisted of a history of the PTA in Alaska 1957 - 2007; and, 3) Pastor Richison from Copper Center nominated Adrina Knutson for a film documentary about Kenny Lake. Zach felt that all projects were excellent and did very important things. However, he felt that only Mr. Cook's nomination was concerned with archival excellence. Judy weighed in that we have to be careful to meet our focus on what we're trying to acknowledge and that we might recommend other recognition venues for the other two works that didn't particularly pertain to archival excellence. Dean mentioned the various types of documents that went into *Alaska PTA* and how someone conducted meticulous archival research that resulted in the end product. He felt the Kenny Lake video was a masterpiece but the question was, *did it exhibit archival excellence?* Zach motioned and Teresa seconded that we accept Mr. Cook as the winner for the first-ever *ASHRAB Certificate of Excellence Award*. Further discussion followed. Motioned carried unanimously and the Board confirmed Mr. Cook as *Award* winner.

II. New/Other Business

No new business was addressed.

III. Next Meeting Date, Time & Location:

There was no discussion regarding the next ASHRAB meeting.

The meeting concluded at 1:55 PM.