

Juneau, October 23, 1917. O. B. RUSH.

14-1

L. D. Henderson, Commissioner Education,

CORDOVA.

New school districts third division are as follows: Dillingham, Finger Lake, Talkeetna and Wasilla. The Clerk of the District Court at Valdez can give you information as to these districts. Talkeetna district apparently organized under chapter five of nineteen seventeen session laws. Other three districts under the old Nelson law of January twenty seven, nineteen five. Anchorage district also incorporated under chapter five session laws nineteen seventeen. Suggest you give careful attention to conditions in each of these districts as you may visit, particularly as to actual number of children of school age in district and the number in attendance.

STRONG, Governor.


Secretary to Governor.

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125

Juneau, October 24, 1917. O. B.

16-1

Alfred Moore, Treasurer Charcoal Point School,

Ketchikan.

Referring your letter seventeenth making of requisition for funds for your school is delayed account clerk of district court not yet receiving certificates of election and oaths of office of school director and treasurer. He has only received your bond and the certificate of election of clerk and ~~has~~ oath of office of clerk.

STRONG, Governor.



Secretary to Governor.

October 24, 1917

14-3

Mr. John P. O'Callaghan,
United States Army,
Fort Egbert, Eagle, Alaska

Dear Sir:

I am enclosing herewith a confirmation copy of a telegram addressed to you on the 23d instant, in reply to your letter of the 11th. In my telegram, as you will notice, I expressed my astonishment that any American community would question the right of children outside of their school district to attend school where ample school facilities were provided, as must be the case in Eagle. The number of children in the Eagle school district is limited, and there is no question of a lack of room for children who may reside outside of the school district. While the school board, of course, has a technical right to refuse to admit children from outside of the school district, still it is a most questionable procedure and not justified under any pretext except on the ground of a lack of room.

I take it this is a feeling that does not express the best thought of Eagle, but is an outgrowth of small town life. Permit me to suggest that you should not deprive your children of the advantages of an education while they are young by showing any spirit of resentment against such an

ingrowing action on the part of the school authorities in Eagle, if, indeed, the school authorities are responsible for it. It is the duty of the state to educate the children of the state. The Territory of Alaska pays 75 per cent of the cost of maintaining the school at Eagle and in all the other incorporated towns of the Territory.

Should any question arise concerning the admission of your children to the Eagle school, promptly advise me by wire, and I will endeavor to straighten out the difficulty in a manner that will be satisfactory to you and of benefit to the community.

Yours very truly,

Governor, ex officio President
Territorial Board of Education

October 26, 1917.

15-9

Mr. Lloyd Adams Noble,
Educational Publisher,
31 West 15th Street,
New York, N. Y.

Dear Sir:

The receipt is acknowledged of your letter of the 29th ultimo, addressed to the Governor as Superintendent of Schools, and also copy of the book, "Special Methods of Instruction," by Felix Arnold, referred to therein.

Under an act passed by the 1917 session of the Alaska legislature, the position of Commissioner of Education for Alaska was created, and that office is now filled by Professor L. D. Henderson, with headquarters at Juneau. Your letter and the book will therefore be referred to Commissioner Henderson for examination, and he will no doubt advise you as to whether or not he wishes any copies of it.

Respectfully yours,

Secretary to the Governor.

October 26, 1917.

15-9

Professor L. D. Henderson,
Commissioner of Education,
Juneau, Alaska.

My dear Sir:

By direction of the Governor I am referring to you herewith
letter of 29th ultimo from Mr. Lloyd Adams Noble and copy of the book to
which the letter refers. Copy of office letter of this date to Mr. Noble
is also enclosed, for your information.

Faithfully yours,

Secretary to the Governor.

October 25, 1917

Mr. A. N. Ahlstrom,
International Academy of Discipline,
440 Fourth Avenue,
New York City

Dear Sir:

I have your letter of October 8, in which you ask for our Territorial "bulletin," together with a list of names of teachers in Alaska.

In reply I have to advise you that your letter has been referred to Mr. L. D. Henderson, Commissioner of Education, Juneau, Alaska, who, I am sure, will gladly furnish you with the information which you desire.

Yours very truly,

Governor

October 25, 1917

15-8

Miss Josie B. Eilers,
902 North Harvard Boulevard,
Los Angeles, Cal.

Dear Madam:

I have your letter of October 13, with reference to rural school conditions, etc., in Alaska.

In reply I have to advise you that you should take up this matter with Mr. L. D. Henderson, Commissioner of Education, Juneau, Alaska, who I am sure will gladly give you the information desired.

I have taken the liberty of referring your letter to him for reply.

Yours very truly,

Governor, ex officio President,
Territorial Board of Education

October 25, 1917

Hon. P. P. Claxton,
Commissioner of Education,
Washington, D. C.

Dear Sir:

The receipt is acknowledged of your letter of September 19, with enclosures, in which you ask me to give personal attention to the matter covered in the circular enclosed.

In reply I have to advise you that it will afford me great pleasure to cooperate with you along the lines indicated, or in any other matter coming within your sphere of education.

In this connection, I may state that the Territorial legislature, at its 1917 session, created the office of Commissioner of Education, with headquarters at Juneau. This official has been absent for several months, making a tour of the Territory, but as soon as he has returned, I shall enlist his active cooperation in the various matters urged in your letters.

Yours very truly,

October 27, 1917.

14-1

Mr. Charles E. Rudy,
Treasurer, Mendenhall School District,
Mendenhall, Alaska.

My dear Sir:

I am informed that Mr. Otto Stewart, of Eagle River, is now arranging to move his family from that place to Mendenhall. This information comes from a member of the Eagle River school district as well as from another resident there, and is, I take it, authentic. I am also advised that you are arranging to leave soon to enlist in the service of your country. I deem it advisable that a school organization be maintained in the Mendenhall school district, and to this end have to request that you arrange as speedily as possible to call an election of officers for your district, giving the usual ten days' notice and posting the notice in three or more public places, one of which shall be at the school house. You should also designate three persons to act as election officers, as required by law, and designate the day and the hours for holding the election. The details of the holding of the election will then be in charge of the three persons named by you as supervisors thereof. As you are the only member of the board now actually resident in the Mendenhall district, you will have to act alone in the matter, and it would be well to note in the call that it is issued by you as the sole resident member of the board in the district.

I have also to suggest that before your departure to enlist, you arrange to submit a report as Treasurer, covering any transactions since the

date of your regular annual report for the last school year, and that you issue a check for the unexpended balance of funds on hand. This check should either be in favor of the person who is chosen to succeed you at the ensuing election, if he or she shall have qualified and given bond by the time you are ready to leave, or else should be made payable to "Treasurer of Mendonhall School District," and turned over to this office for delivery to your successor at the proper time.

Faithfully yours,

Governor.

October 30, 1917

14-1

Mr. Jacob Leibrant, Director,
Kasaan School District,
Kasaan, Alaska

Dear Sir:

The receipt is acknowledged of your letter of the 18th instant, addressed to the Governor, in which you refer to the need of two outhouses for the use of the children of your school and ask authority to construct the same, together with walks leading to them.

In reply you are advised that your board is authorized to arrange for the construction of the two outhouses referred to, together with the necessary walks from the school house to the outhouses. The board should exercise due economy in the construction of these outhouses and walks. If the funds which have been furnished for the maintenance of your school during the current year are insufficient to cover the expense of the outhouses and walks in addition to the other items of expenditure, you may submit a supplemental estimate for such additional funds as may be needed to complete this work. The supplemental estimates may be presented in letter form, giving the necessary information as to the cost of material, labor, etc.

The matter of the construction of the outhouses and walks should, of course, be taken up at a regular meeting of your school board and the deciding action should be that of a majority of the board.

Respectfully yours,

Secretary to the Governor

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October 30, 1917

14-1

Mr. Curtiss W. Walker, Clerk,
Eisekurn School District,
Kennebec, Alaska.

Dear Sir:

The receipt is acknowledged of your letter of the 9th instant, signed by yourself and Mr. J. F. Dennis, director, addressed to the Governor, in which you advise that the board has decided to change your school from a summer to a winter school, and submitting special estimates of moneys needed for the continuation of the present term for a period of four months.

This matter has been taken up with the Governor and he directs me to say that inasmuch as funds have already been provided for your school district for the regular 9-months' term of school, it would not be consistent at this time to make provision for an additional 4-months' term. To do this would in effect be to give your district a term of 13 months during the one school year. If the people in your district wish the school term to begin in September and end in the latter part of May or early June, as is the case with practically all of the school districts, this office has no objection to such change, but cannot consistently provide for

more than 9 months of school in a given school year. Your present term will, I believe, end some time in December next, and, if the proposed change is made, you would have a vacation period extending from the first of January to the first of September. It is suggested that the proposed change from a summer to a winter school be inaugurated by opening your school early in July next year, which would be two months in advance of the regular term. School could then be opened the following year at the regular time.

Respectfully yours,

Secretary to the Governor

November 5, 1917

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Hon. Fred M. Brown,
United States District Judge,
Valdez, Alaska

Dear Sir:

The receipt is acknowledged of your letter of October 22, together with a copy of the order establishing a citizenship night school at Anchorage, in which you request that the Secretary of the Territory and the Territorial Treasurer be notified of the establishment of said school so that they may give notice provided for in said act.

In reply I have to advise you that your request has been complied with and the Territorial Treasurer has advised me that he took the matter up with you by telegram on Saturday evening last, suggesting that the amount appropriated by you, namely, \$1500, be reduced to \$1000, in view of the fact that the appropriation for the biennium is but \$5,000, or \$2500 a year, with a number of schools already established and in all probability more to follow.

Yours very truly,

Governor

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November 5, 1917

155

Hon. C. E. Davidson,
Secretary of Alaska,
Juneau, Alaska

Dear Sir:

I am in receipt of a letter from Judge Brown, advising me that he has established a night school at the town of Anchorage, as provided by chapter 33, Session Laws of Alaska, 1917, and he requests that you be advised of its establishment, in accordance with the aforesaid act. Please, therefore, consider this as a notification of the establishment of such school.

Yours very truly,

Governor

Juneau, November 2, 1917. O. B.

14-1

E. A. Heath,

Ketchikan.

Referring your letter twenty ninth ultimo the law under which Charcoal Point school district was organized requires election of entire board each year and accordingly your present officers should immediately give notice of an election to be held for the selection of director, clerk and treasurer for the school year nineteen seventeen nineteen eighteen. Am requesting clerk court to send necessary forms to you first mail.

STRONG, Governor.


Secretary to the Governor.

November 1, 1917

14-1

Mr. E. A. Heath, Director,
Charcoal Point School District,
Ketchikan, Alaska

Dear Sir:

By direction of the Governor I acknowledge receipt of your letter of the 29th ultimo, with reference to the school board for the Charcoal Point School District. It is noted that your board has apparently been laboring under the impression that the election of officers in the Charcoal Point District was to be conducted in the same manner as for school districts in incorporated towns. This, however, is not the case, since the act under which the Charcoal Point School District was established requires that all three members of the board be elected annually.

A telegram has been sent you this afternoon, advising that your present officers should immediately give notice of an election to be held for the selection of a director, clerk and treasurer for the school year 1917-18. The clerk of the district court is being requested to forward the necessary election certificate forms, oath blanks and form for treasurer's bond. Pending the receipt of these blanks, your board can proceed with the issuance and posting of notices of election.

A copy of the act of January 27, 1905, under which your district was established, together with a copy of the printed regulations issued by this office, will be found enclosed.

Respectfully yours,

Secretary to the Governor

Encs.

November 5, 1917

15-3

Mrs. S. L. Oberholtzer, Supt.,
School Savings and Thrift Dept.,
2113 W. Tioga Street,
Philadelphia, Pa.

Dear Madam:

I have your letter of October 24, together with a copy of "Thrift Tidings," which I have read with much interest. I was particularly impressed with the school savings plan as delineated in "Thrift Tidings," and I beg to assure you that I shall give it my heartiest support.

In Alaska we now have a Commissioner of Education who is in immediate charge of the practical development of our school system, and I am sure that he will lend his best efforts to the promotion of thrift along the lines outlined by your school savings and thrift department.

Wishing you every success in this laudable undertaking,

I am,

Cordially yours,

Governor, ex officio President,
Territorial Board of Education

November 7, 1917

15-2

Miss Helmi Aalto,
Afognak, Alaska

Dear Madam:

By direction of the Governor, I acknowledge receipt of your letter of the 21st ultimo, with reference to your teacher's permit, which expires in December, 1918, and in which you ask if you can obtain a special permit for the school year 1918-19.

In reply I beg to say that it is expected that before the opening of the school year 1918-19, the Territorial Board of Education will have adopted a plan for the examination and certification of teachers similar to those followed in the States. Under this plan, it will no doubt be possible for you to arrange to take an examination.

Faithfully yours,

Secretary to the Governor

November 7, 1917

15-8

Mr. Frank Irving Cooper,
Chairman of the Committee on Standardization,
National Education Association,
33 Cornhill,
Boston, Mass.

Dear Sir:

Replying to your letter of the 23d ultimo, you are advised that there are no laws or regulations in this Territory pertaining to the planning and the construction of school buildings. The standardization of school buildings has not as yet received the attention of legislators in this Territory.

Respectfully yours,

Secretary to the Governor

November 8, 1917

15-2

Miss Mae L. Day,
Chitina, Alaska

Dear Madam:

Attached is a teacher's permit which has just been issued to you, in compliance with your application of the 13th ultimo, addressed to the Commissioner of Education.

In view of the likelihood that the Territorial Board of Education will next year adopt a system of examination and certification of teachers similar to those of the States, permits are issued for this school year only.

Your high school diploma and certificate of the University of Washington are being returned under separate cover.

Respectfully yours,

Secretary to the Governor

November 9, 1917

14-3

Mr. I. J. Erickson,
City Clerk,
Petersburg, Alaska

Dear Sir:

I write to acknowledge receipt of your letter of the 10th of September last, with reference to the desire on the part of the town of Petersburg to secure title to the school house located on Third street. I note that you have taken the matter up with Mr. Sulzer, who advised you that he had received a letter from the Department of Justice in which it was stated that the school building which you desire is not under the jurisdiction of the United States Government at all, but in the hands of the Territorial government. In this, however, I think that the Department of Justice is mistaken. It is true that the building in question was paid for from funds obtained under the Nelson act, but the title to the building is vested in the United States Government, as is indicated by what follows herein.

On September 27, 1911, the school board of the town of Petersburg addressed a letter to Honorable Walter E. Clark, then Governor of the Territory, with respect to the building referred to in your letter, expressing a similar desire on

the part of the town to secure title to the building in order that the building might be enlarged and additional school facilities provided.

This matter was taken up by Governor Clark with the Attorney General of the United States, who was requested to give an opinion as to the power of the Governor of Alaska to transfer the building in question to the town of Petersburg, and upon what terms and conditions such transfer could be made. The Attorney General rendered his opinion on November 7, 1911, to the President, who transmitted a copy thereof to the Governor of Alaska. The Governor in turn wrote the Petersburg school board under date of November 22, 1911, enclosing a copy of the Attorney General's opinion. In his opinion, the Attorney General said:

"I am of the opinion that an Act of Congress would be required to make the transfer possible.

"The title to the property is concededly and clearly in the Government. Neither by the act above cited, providing for the Alaska fund, nor by the Civil Code of Alaska, under which the incorporation of the town occurred, nor by any other law does there appear to be any provision for the automatic transfer of public property from the United States to the local authorities upon such an incorporation.

"In the case of a school at Juneau, a similar transfer was made by special Act of Congress (act of January 16, 1903, Ch. 192; 32 Stat L. , 773)"

For your further information, there is enclosed herewith a copy of the opinion referred to and from which it appears that before the town of Petersburg can obtain title to the school building in question, an act of Congress will be necessary to authorize a transfer of title from the United

States to the incorporated town of Petersburg.

This office does not have at hand any information indicating whether or not the ground upon which the school building stands belongs to the United States or to the town of Petersburg, but I assume that the title is vested in the United States. If this is the case, it would seem that any transfer to the town of Petersburg should include both the building and the necessary grounds for the convenient use of the same.

Respectfully yours,

Secretary to the Governor

Department of Public Instruction

ALASKA TEACHER'S PERMIT

THIS PERMIT has been awarded by the Territorial Department of Public Instruction to GRACE L. GRANHAM, of Dearing, Alaska, who having presented a Permanent First Grade Certificate of the State of Washington, and satisfactory evidence of good moral character and successful experience in teaching, as required by law, is hereby authorized to teach in the white schools of Alaska for the school year 1917-18, unless this permit be revoked for cause.

GIVEN at Juneau, Alaska, this tenth day of November,
1917.

Governor, ex officio President
Territorial Board of Education

Granted upon:

Permanent First Grade
Certificate of the
State of Washington
dated Dec. 12, 1914

November 10, 1917

15-2

Miss Grace L. Grantham,
Deering, Alaska

Dear Madam:

This office is just in receipt of a letter from the clerk of the Deering school district, enclosing your State of Washington Permanent First Grade Certificate, and requesting that an Alaska permit be issued to you, inasmuch as you have been employed to teach the Deering school.

With return of your State of Washington certificate, you will find enclosed herewith a permit issued to you this date for the school year 1917-18. Permits are being issued for the current school year only, inasmuch as it is expected that before the opening of the 1918-19 school year, the Territorial Board of Education will have adopted a system providing for the examination and certification of teachers in the Territory.

Respectfully yours,

Secretary to the Governor

Encs.

Department of Public Instruction

ALASKA TEACHER'S PERMIT

THIS PERMIT has been awarded by the Territorial Department of Public Instruction to MAE LEGLA DAY, of Chitina, Alaska, who having presented a University of Washington Certificate of Sophomore standing and a certificate of graduation of the Broadway High School, Seattle; and satisfactory evidence of good moral character and successful experience in teaching, as required by law, is hereby authorized to teach in the white schools of Alaska for the school year 1917-18, unless this permit be revoked for cause.

GIVEN at Juneau, Alaska, this eighth day of November, 1917.

Governor, ex officio President
Territorial Board of Education

Granted upon:

University of Wash-
ington certificate
of Sophomore standing,
dated Oct. 17, 1917

November 12, 1917

15-3

Professor L. D. Henderson,

Juneau, Alaska

Dear Sir:

Enclosed herewith you will find a letter of the 24th ultimo, addressed to this office by Mrs. Sara Louisa Oberholtzer, superintendent School Savings and Thrift Department, World's Woman's Christian Temperance Union, and a copy of the Governor's letter in reply under date of the fifth instant, relative to the introduction of the school savings banks system into the schools of Alaska. The copies of "Thrift Tidings" referred to in the letter from Mrs. Oberholtzer, are also enclosed.

This matter is referred to you for consideration and such action as you may deem advisable.

Respectfully yours,

Secretary to the Governor

Encs.

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November 14, 1917

14-1

Mr. Richard Escholt, Treasurer,
Deering School District,
Deering, Alaska

Dear Sir:

Enclosed herewith you will find duplicate copy of a requisition of the 13th instant, upon the Territory of Alaska, for funds for the construction and equipment of a school house and the maintenance of school during the school year 1917-18, amounting in all to \$3,550. You will also find enclosed Territorial voucher No. 3564, covering the requisition, the warrant having been endorsed to your order by the Governor, as President of the Territorial Board of Education. Please acknowledge receipt of the warrant.

In a letter from the clerk of your board which accompanied the board's estimates, it was requested that the money be deposited to your credit with the Minors and Merchants' Bank of Nome. This, however, we are unable to arrange and the warrant is, therefore, being sent direct to you.

Respectfully yours,

Secretary to the Governor

November 14, 1917

15-1

Mr. Helen E. Wentworth,
Afognak, Alaska

Dear Madam:

The receipt is acknowledged of your letter of the 29th ultimo, addressed to the Governor, in which you inquire regarding the qualifications required of teachers in the various schools of Alaska.

In general, it is required that teachers possess diplomas or certificates of graduation from some recognized normal school, college or university, and that they shall have had some experience in teaching. Thus far there has been no general plan adopted for the examination of applicants for teachers' permits, although, in a few cases, examinations have been arranged for by special request. However, it is expected that the Territorial Board of Education, which was created by an act of the 1917 session of the Alaska legislature, will adopt a plan for the examination and certification of teachers in the Territory along lines similar to those followed in the various states. This will undoubtedly be done before the opening of the 1918-19 school year. Professor L. D. Henderson, of Juneau, is the Territorial Commissioner of Education, and it is ex-

pected that in the near future he will submit to the Board of Education a plan which will provide for the examination and certification of teachers for the white schools of the Territory.

The employment of teachers for the white schools is left entirely in the hands of the local school boards under the system now in vogue, and it is probable that this plan will be continued. It is, of course, necessary that the teachers who are employed by the various boards shall meet the requirements as to qualifications. A considerable amount of the mail received by this office on the steamer Evans, which arrived from the westward two days ago, was very badly water-soaked, your letter being one of the pieces of mail in that condition. The writing has faded so that it is somewhat difficult to read the letter, but I believe I have, in a general way, replied to your inquiries.

Respectfully yours,

Secretary to the Governor

Juneau, Nov. 16, 1917 O. B.

14-1

Arthur Lang,
Clerk of Court,
Valdez,

Have you received any recent information relative to bond of
treasurer Knik school district?

STRONG, Governor

Secretary

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Department of Public Instruction

ALASKA TEACHER'S PERMIT

THIS PERMIT has been awarded by the Territorial Department of Public Instruction to DOROTHY H. McLENN, of Haines, Alaska, who having presented satisfactory evidence of good moral character and successful experience in teaching, as required by law, is hereby authorized to teach in the white schools of Alaska for the school year 1917-18, unless this permit be revoked for cause.

GIVEN at Juneau, Alaska, this 19th day of November, 1917.

Governor, ex officio President
Territorial Board of Education

Original signed

Renewal of permit
issued Aug. 31, 1918

November 17, 1917

15-2

Mrs. Dorothy H. McLean,
Haines, Alaska

Dear Madam:

Attached is a teacher's permit which has just been issued to you, in accordance with your letter of the fourth instant.

In view of the likelihood that the Territorial Board of Education will next year adopt a system of examination and certification of teachers similar to those of the States, permits are issued for the present school year only.

Respectfully yours,

Governor, ex officio President
Territorial Board of Education

Enc.

101
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November 17, 1917

14-1

Mrs. H. L. Hollister,
10 East Alder street,
Walla Walla, Wash.

Dear Madam:

The receipt is acknowledged of your letter of November 7, in which you ask if your daughter, now one of the teachers of the Kenai public school, Kenai, Alaska, "is safe and protected in that far-away spot."

In reply I have to advise you that I remember meeting your daughter in August last, and issuing a permit to her to teach. In reply to your inquiry as to her safety, I beg to assure you that you need not feel concerned over her safety in any way. Although Alaska is a far-away country in the eyes of American people, its people are fairly well civilized. Kenai, of course, is a remote place, but I may state my opinion that women in Alaska are safer than in other countries which probably would claim a much higher civilization. I have lived in Alaska for 20 years, and I can say that crimes against women are practically unknown.

Yours very truly,

Governor

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November 20, 1917

14-1

Mr. Thomas G. White, Clerk,
Katalla School District,
Katalla, Alaska

Dear Sir:

The receipt is acknowledged of your letter of the tenth instant, in which you inquire who should pay for replacing a broken window light in your school building, the light having been accidentally broken by one of the children.

If the breaking of the window light was due to an accident, the school district should bear the expense. It is noted you say that you have no funds left for repair work, and in this event you may use any other unexpended funds which may be available for meeting this expense.

Respectfully yours,

Secretary to the Governor

If the people of your district expect to continue to receive funds for the maintenance of a school, they will have to manifest more interest in the matter than they seem to have shown in the past. It should not be necessary for this office to have to write letters to the school boards urging them to comply with the requirements of the law so that funds may be furnished for the maintenance of schools.

Respectfully yours,

Secretary to the Governor

November 20, 1917

14-1

Mr. Daniel Nelson, Treasurer,
Kasaan School District,
Kasaan, Alaska

Dear Sir:

I am directed by the Governor to call your attention to office letter of October 9 last, with reference to the failure of the clerk of the district court to receive from your board the returns of the election held in your district some time ago.

We wrote you under date of October 6, advising that the Governor had approved the estimates of your board for the school year 1917-18 and that a requisition would be made within the next few days thereafter. However, we have been obliged to delay making the requisition, pending the receipt of certified copies of the election returns and of your bond from the clerk of the district court, and no requisition will be made until these papers are at hand.

Upon receipt of this letter, please advise at once what has been done toward completing the membership of your board and whether or not the necessary election papers and your bond have been forwarded to the clerk of the district court.

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If the people of your district expect to continue to receive funds for the maintenance of a school, they will have to manifest more interest in the matter than they seem to have shown in the past. It should not be necessary for this office to have to write letters to the school boards urging them to comply with the requirements of the law so that funds may be furnished for the maintenance of schools.

Respectfully yours,

Secretary to the Governor

November 20, 1917

14-1

Mr. Simeon Kvasnikoff, Treasurer,
Ninilchic School District,
Ninilchic, via Seward, Alaska

Dear Sir:

The receipt is acknowledged of your board's letter of the 15th ultimo, enclosing supplemental estimate covering desks and freight on the same, which it is claimed were purchased in 1913 from personal funds of your teacher, Mrs. Alyce E. Anderson, the funds at the disposition of the school board having been insufficient to provide the same.

If the desks in question were purchased from personal funds of Mrs. Anderson, she should submit her claim to the school board, and if the board favors payment of the same, it should endorse its approval on the claim and forward it to this office. The claim should be accompanied by receipted bills or other proper evidence showing payment by Mrs. Anderson for the desks, freight, etc.

Will you please show this letter to Mrs. Anderson so that she may arrange to present the claim in the way suggested above?

Respectfully yours,

Secretary to the Governor

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November 21, 1917

14-1

Mr. E. A. Heath, Director,
Charcoal Point School District,
Ketchikan, Alaska

Dear Sir:

The receipt is acknowledged of your letter of the 16th instant, advising that on that date you forwarded to the clerk of the court all papers pertaining to the school election in your district.

With reference to the form for oath of judges or supervisors of election, I beg to advise that while the blank provides for an oath of office being executed by these officers, the school law does not specifically provide that they shall execute an oath of office. Where an officer authorized to administer oaths is available, we have always required that the election officers take an oath of office, but where the returns show that no such officer was available, these returns have been accepted without the oath. In this way no serious inconvenience has resulted.

Respectfully yours,

Secretary to the Governor

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November 21, 1917

14-1

Mr. Frank Williams, Treasurer,
St. Michael, School District,
St. Michael, Alaska

Dear Sir:

Enclosed herewith find duplicate copy of a voucher issued by this office on the 19th instant against the Territorial school appropriation in the sum of \$325, on account of your board's estimates covering additional repairs needed on your school building.

Territorial warrant No. 3606, issued to cover the voucher above mentioned, is also enclosed, the same having been endorsed to your order by the President of the Territorial Board of Education.

Please acknowledge receipt.

Respectfully yours,

Secretary to the Governor

Enc.

November 21, 1917

14-1

Mr. W. Delbar, Treasurer,
Fortuna Ledge School District,
Fortuna Ledge, Alaska

Dear Sir:

Enclosed herewith you will find duplicate copy of voucher issued by this office on the 20th instant, against the Territorial school fund for the sum of \$3600, to cover the construction and equipment of your school building and the maintenance of school during eight months of the current school year.

Territorial warrant No. 3612, issued to cover the above-mentioned voucher, is also enclosed, the same having been endorsed to your order by the President of the Territorial Board of Education.

Please acknowledge receipt of these enclosures.

Respectfully yours,

Secretary to the Governor

November 21, 1917

14-1

Mr. H. G. Singer, Treasurer,
Kenai School District,
Kenai, Alaska

Dear Sir:

Enclosed herewith you will find duplicate copy of voucher of the 19th instant, issued against the Territorial school appropriation for the sum of \$200, to cover an omission in a requisition made by this office some time ago upon the Alaska Fund for moneys for the maintenance of your school during the current school year.

Territorial warrant No. 3605, issued to cover the above-mentioned voucher, has been endorsed to your order by the President of the Territorial Board of Education and is herewith enclosed.

Kindly acknowledge receipt of these enclosures.

Respectfully yours,

Secretary to the Governor

Encs.

November 21, 1917

14-1

Mr. J. G. Ellis, Treasurer,
Hadley School District,
Hadley, Alaska

Dear Sir:

Enclosed herewith you will find duplicate copy of a requisition of the 19th instant upon the Territorial treasury for funds for the maintenance of your school for the current year, the net amount asked for being \$941.49.

Territorial warrant No. 3604, issued to cover the requisition above mentioned, is also enclosed, the same having been endorsed to your order by the President of the Territorial Board of Education.

Kindly acknowledge receipt of these enclosures.

Respectfully yours,

Secretary to the Governor

Enc.

November 21, 1917

14-1

Miss Virginia C. Clark, Principal,
Afognak Public Schools,
Afognak, Alaska

Dear Miss Clark:

The receipt is acknowledged of your very interesting letter of October 15. Let me congratulate you upon the excellent work which I am sure you are doing. It is a matter of much gratification to me that you were well satisfied with the conditions which you found at Afognak. I am also certain that your work will be appreciated by the people, and I gather that it is from the tenor of your letter. I trust that the teachers under your direction are also giving satisfaction and that they are doing good work. I am satisfied that the people of Afognak have never at any time since they have had a school, had anyone of your ability in charge. It is a remote place, of course, and I fear that the teachers that have been heretofore employed took but little interest in the welfare of either their pupils or the community. Of course, I would not, on any account, cast any reflection upon their work as, no doubt, they did the best they could under all the circumstances.

I am sure that it would give me great pleasure if I could drop in and visit you on some Friday afternoon and see your

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boys conquering the mystery of button holes and other first
aid measures, while their sisters knit and apply themselves
to other lines of needle work. It is particularly gratifying
to know that the mothers are so interested in their children
and especially their sons' learning such accomplishments.

Will you kindly remember me to your mother, Mrs.
Hopkins and Miss Aalto?

With very best wishes, I am,

Cordially and sincerely yours,

Governor, ex officio President
Territorial Board of Education

14-1
Juneau, November 22, 1917. O. B. VIA MAIL FROM CORDOVA.

M. V. Lattin,

McCarthy.

Your report for school year nineteen sixteen seventeen not yet received although receipted bills came some time ago. Please send report promptly.

STRONG, Governor.

~~Secretary to Governor .~~

November 23, 1917.

14-1

Mr. H. F. Muller, Treasurer,
Teller School District,
Teller, Alaska.

Dear Sir:

The receipt is acknowledged of your letter of September 14, 1917, in reply to office letter of July 23, 1917, relative to certain items of expenditure appearing in your annual report for the school year 1916-17.

Your explanation as to the purchase of postage stamps for use of the Clerk of the District is satisfactory, and the item will be allowed, the amount being 50 cents.

The treasurers of the school districts are required to bear any expense incidental to the execution of their bonds and the payment of revenue-stamps charges thereon, since the regulations of this office specifically state that expenditures of this kind cannot be allowed, under rulings of the authorities at Washington. The amount of \$1.25 paid by you for making out your bond and an affidavit, and for revenue stamp on your bond, is therefore disallowed, and your report has been corrected to show total expenditures of \$1800.72^{and} an unexpended balance of \$13.78. You are directed to make a like change in your records, and in your accounts for the school year 1917-18 you should show, under the head

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of "Receipts," the sum of \$13.78 as "Unexpended balance carried forward from School year 1916-17."

You are directed to make prompt acknowledgment of this letter, at the same time advising that you have changed your records in accordance with the instructions herein contained.

Respectfully yours,

Governor.

Juneau, Nov. 23, 1917. O. B.

14-1

E. A. Heath,

Ketchikan.

Report of school board and of treasurer Moore for school year nineteen
sixteen seventeen not yet received. These should have been sent in
several months ago. Kindly get prompt action on them.

STRONG, Governor.

W. H. ...
Secretary to Governor.

John ...

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November 23, 1917

14-1

Mr. L. D. Henderson,
Commissioner of Education,
Juneau

Dear Sir:

I beg to acknowledge receipt of your letter of November 17, together with enclosures, relating to the school situation at Kiama. I have read these enclosures with interest and, while there may be a side to the story other than that related by the writers, it seems evident to me that it would be most advisable to remove Mr. Southward from the position of teacher if on no other ground than for the good of the service. The remoteness of Kiama from Juneau may render his removal impossible at this time; but, in any event, the board of school directors should be notified not to reemploy him for the next term.

Yours very truly,

Governor, ex officio President
Territorial Board of Education

Enc.

114 1/2

November 24, 1917

14-1

Mr. Daniel Nelson, Treasurer,
Kasaan School District,
Kasaan, Alaska

Dear Sir:

Referring to your letter of October 26 last, written in response to office letter of October 9, relative to your annual report for 1916-17, I beg to advise you that the receipts returned with your letter have been found in proper form and your report meets the approval of this office, with the exception of the payment of \$48 for janitor service, in the face of the allowance by this office of only \$32 for this purpose. This excess and unauthorized payment for janitor service I am obliged to disallow, and you are, therefore, directed to refund to the school treasury of your district the sum of \$16 and to advise this office when you have done so. Your annual report has been corrected to show the payment of \$32 for janitor service during the school year 1916-17 and an unexpended balance at the end of the school year of \$311.90 instead of \$295.90, as reported by you. Your records for the last school year should be corrected accordingly and your accounts for 1917-18 should show the sum of \$311.90 carried forward as unexpended funds from the preceding school year.

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When your school district was organized in 1915, the school board submitted estimates for funds for a four-months' term. Included in the estimates was the item of janitor service for four months at \$4 per month, which amount was allowed. However, the board decided not to open school until the beginning of the school year 1916-17 and, therefore, the funds which had been furnished for 1915-16 were carried over to the following year as an unexpended balance.

For the school year 1916-17 your board submitted new estimates, covering an 8-months' term. These estimates included the item of janitor service for 8 months at \$4 per month, amounting to \$32, and this amount was allowed by this office.

Under date of August 21, 1916, this office addressed a letter to Mrs. Thomas Stevens, clerk of your school district, in which she was advised of the estimates submitted by your board under date of June 27, 1916, and a list of the items included in the estimates was given in that letter, and it was suggested that if the board desired to make any changes in the estimates, it should submit revised estimates to cover such changes. However, the board did not indicate its desire to make any changes in the estimates submitted, and on January 26, 1917, a requisition was made by the Governor for funds for your district, including the item janitor service for 8 months at \$4 per month. A copy of the requisition was sent to you on the following day.

The estimates for the school year 1916-17 above mentioned, as submitted by your board, amounted to \$1532.50, from which was deducted the unexpended balance from the previous year amounting to \$1026.50, leaving the net sum of \$506 to be provided in order to cover all your expenditures for the school year 1916-17, and this amount was furnished under the requisition made by this office upon the Secretary of the Treasury.

Under the circumstances, this office does not see any reason why your board should have thought that the \$16 allowed for janitor service for the school year 1915-16, which amount was not used during that year, should be used during the school year 1916-17 in addition to the \$32 asked for by your board in its estimates for 1916-17. This office at no time authorized your board to pay for janitor service at the rate of \$8 per month and yet your annual report shows payment at this rate for four months.

Under the circumstances, therefore, as above stated, I am obliged to disallow the unauthorized payment of \$16 for janitor service.

Please acknowledge receipt of this letter as soon as you have made the necessary refund and changed your records as above directed.

Respectfully yours,

Governor, ex officio President
Territorial Board of Education

November 24, 1917

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Mr. L. D. Henderson,
Commissioner of Education,
Juneau, Alaska

Dear Sir:

The receipt is acknowledged of your letter of November 23, with reference to the advisability of securing uniformity in penmanship teaching in the schools of the Territory. It is noted that you have written the A. N. Palmer Co., requesting that they send to the members of the Territorial Board of Education and to city school superintendents throughout the Territory literature and pamphlets descriptive of their system of penmanship.

It is well known to this office that there is no uniformity in penmanship teaching in Alaska schools, nor, for that matter, a uniform system of teaching in any of the schools of the Territory. Speaking for myself, I am entirely in favor of the adoption of a uniform system of penmanship, and also the adoption of uniform courses of study as soon as it is deemed practicable. I believe that it would be well to make provision for the adoption of a uniform system of penmanship in the Territorial schools with the beginning of the next school year. I assume that sufficient time will be given and that

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the different school boards will be notified of the proposed
change so as to permit them to secure the necessary books.

I am,

Yours very truly,

Governor, ex officio President
Territorial Board of Education

November 24, 1917

Mr. E. F. Southworth, President,
Iroquois Publishing Company, Inc.,
Syracuse, N. Y.

Dear Sir:

The receipt is acknowledged of your letter of October 30, together with a copy of "Bugle Calls of Liberty." I believe that this excellent publication should be in all the schools of this Territory, and I am calling the attention of the Commissioner of Education to the publication, with the idea of having it adopted in the sixth, seventh and eighth grades.

Yours very truly,

Governor

Juneau, Nov. 26, 1917. O. B.

14-1

Adams, Clerk Court,

HOME.

Was school district established in Willow Creek section and if so have election papers and treasurers bond been received by you and certified copies forwarded this office.

STRONG, Governor.

[Handwritten signature]
Secretary to Governor.

November 28, 1917

14-1

Mr. B. D. Stewart,
Sulzer, Alaska

Sir:

The receipt is acknowledged of your letter of November 15, with reference to securing financial assistance for the school in your community.

You will notice by the copy of the school law that I am enclosing herewith that in order to organize a school district, there must be ten white children of school age resident in the proposed district. I note that there are but 7 children of school age in your community and, therefore, it would seem that, under the law, the number is not sufficient to effect the organization of a school district. The law was amended by the last legislature on my recommendation and the number of white children necessary for the organization of a school district was reduced from 20 to 10.

Yours very truly,

Governor, ex officio President
Territorial Board of Education

Enc.

November 28, 1917

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Mr. L. D. Henderson,
Commissioner of Education,
Juneau, Alaska

Dear Sir:

I beg to acknowledge receipt of your letter of November 20, in which you call the attention of this office to the inadequate appropriation "for the maintenance of the Territorial education department for the period ending March 31, 1919;" and you state that, while it is scarcely possible for you to make an exact estimate of necessary expenses at the present time, you feel that the shortage in the appropriation will be about \$2,000; and you ask if it will be possible for the Territorial Board of Education to secure the additional sum required, to the end that the work of your office may be carried on in an efficient manner and the provisions of the uniform school law adequately discharged.

In reply I beg to state that the appropriation "for carrying out the provisions of the uniform school act, including salary of the Commissioner of Education," is \$8,000, or a total of \$16,000 for the biennium. Of this amount the salary of the Commissioner of Education will require \$8,000, leaving a sum of \$8,000 for

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necessary expenses, etc., of the Commissioner of Education. It will be noticed that the appropriation for the purposes named seems to be absolutely specific and, therefore, in my opinion, the expenditures must be kept within the appropriation so provided.

Inasmuch, however, as section 12, chapter 64, Session Laws of Alaska, 1917, provides that "the Commissioner of Education shall be provided with an office by the Territorial Board of Education, to be located at the capital of the Territory of Alaska, and shall be furnished with the necessary stationery, fuel, light and other essential things," it is quite possible that it is the duty of the Territorial Board of Education to find funds for the expenditures to be incurred for that purpose from some fund outside of the regular appropriation for carrying out the provisions of the uniform school law, as noted above.

I desire to point out to you at this time that it is very essential that the strictest economy should be observed in the conduct of public offices. The country is engaged in a tremendous war, and I conceive it to be a patriotic duty to conserve the funds of the Territory as closely as is consistent with the efficient discharge of those duties imposed upon public officials.

I believe that I can say for the Territorial Board of Education that if you deem additional office facilities necessary for the work of the educational department, you will be

authorized to secure such additional room as may be required,
the additional cost to be paid from some fund other than that
appropriated for carrying out the provisions of the uniform
school act.

Yours very truly,

Governor, ex officio President
Territorial Board of Education

November 30, 1917

15-2

Mrs. A. C. Goss,

Sennak, Alaska

Dear Madam:

I am in receipt of your letter of October 24, which reached me yesterday, in which you ask that a permit be issued to you in accordance with the regulations of the Alaska school law.

In reply I have to advise you that I am enclosing herewith such permit which covers the school year 1917-18.

Yours very truly,

Governor

Department of Public Instruction

ALASKA TEACHER'S PERMIT

THIS PERMIT has been awarded by the Territorial Department of Public Instruction to MRS. A. C. COSS, of Senak, Alaska, who having presented satisfactory evidence of good moral character and successful experience in teaching, as required by law, is hereby authorized to teach in the white schools of Alaska for the school year 1917-18, unless this permit be revoked for cause.

GIVEN at Juneau, Alaska, this thirtieth day of November, 1917.

Governor, ex officio President
Territorial Board of Education

Granted upon:

First Grade Certificate
of Kansas.

December 1, 1917

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Mr. L. D. Henderson,
Commissioner of Education,
Juneau, Alaska

Dear Sir:

The receipt is acknowledged of your letter of November 28, with reference to the naming of a text-book commission for the Territory, whose duty it would be to select such school books, etc., as may be required under the uniform school law. It is noted that you desire to write to the superintendents of schools at Juneau, Nome, Anchorage, and Fairbanks, asking them to serve in an unofficial capacity on such a preliminary text-book commission.

In reply I have to advise you that the course proposed by you meets with my hearty approval, as in this way you will be enabled to have an interchange of ideas and also secure the cooperation that will be necessary for the successful working of the uniform school law in the Territory.

Yours very truly,

Governor, ex officio President
Territorial Board of Education

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M

Juneau, December 3, 1917. O. B.

Clark, Clerk District Court,

FAIRBANKS.

Understand school being maintained at Nenana but have no advice as to organization of district. Please advise by wire and arrange to forward certified copies of papers covering establishment and organization.

STRONG, Governor.

W. H. ...
Secretary to Governor.

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Juneau, Dec. 3, 1917 O. B.

14-3

L. B. Moris, President School Board,

Nome

Your letter September twenty-nine, Territorial Treasurer holds
payment school warrants your district as suggested in your let-
ter cannot be made by telegraphic certification at Nome period
Upon receipt vouchers at Juneau amounts called for will be
transferred by telegraph.

STRONG, Governor, ex officio
President Territorial Board Education

Secretary

December 3, 1917

14-1

Mr. Martin Leckwold, Treasurer,
Finger Lake School District,
Katanucka, Alaska

Dear Sir:

I am directed by the Governor to acknowledge receipt of your letter of the 17th ultimo, enclosing invoices from Lowman & Hanford, covering supplies for your school, order for which was placed through this office. You say, in your letter, that the amount of these invoices exceeds the amount of your board's appropriation for school supplies by the sum of \$113.08. The Governor directs me to advise you that a requisition for the additional amount needed to cover the invoices will be made and the warrant will be mailed to you within a day or two.

The invoices which accompanied your letter are returned herewith.

Respectfully yours,

Secretary to the Governor

December 3, 1917

15-9

Mr. L. D. Henderson,
Commissioner of Education,
Juneau, Alaska

Dear Sir:

Enclosed herewith find letter of the 31st of October last, addressed to this office by Mr. E. F. Southworth, President of the Iroquois Publishing Company, Inc., Syracuse, N. Y., together with a carbon copy of the Governor's reply under date of the 24th ultimo.

I am sending with this letter and its enclosures the book "Bugle Calls of Liberty," referred to in the correspondence.

You will note that in the Governor's letter he has advised Mr. Southward that he is calling your attention to the publication, with the idea of having it adopted in the sixth, seventh and eighth grades of our public schools.

Respectfully yours,

Secretary to the Governor

Enc.

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December 3, 1917

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Professor L. D. Henderson,
Commissioner of Education,
City

My dear Sir:

Under date of August 25 last the President of The State Teachers' College, Greeley, Colo., addressed a letter to the Governor as ex officio Superintendent of Education, presenting a new set of credentials of the College for approval. The letter was referred to you for your recommendation, and in a letter addressed to this office under date of October 20, 1917, from Cordova, you returned the correspondence with the recommendation---

"* * * that the President of the College be informed that the educational department of the Territory will be pleased to issue teaching certificates to all those holding diplomas from any of the College's graduate courses, in the event that they secure teaching positions in Alaska."

On November 21 the Governor, as President of the Territorial Board of Education, addressed a letter to the president of the above-mentioned college, from which I quote as follows:

"In reply I beg to advise you that the Colorado State Teachers' College seems to be an institution of high rank, and the educational department of the Territory of Alaska would be pleased to issue permits to all those holding diplomas from any of your graduate courses, in the event that they secure a teaching position in Alaska."

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This for your information and record.

Faithfully yours,

Secretary to the Governor

December 3, 1917

15-8

Miss Belle Wallace,

Seward, Alaska

Dear Madam:

The receipt is acknowledged of your letter of the 24th ultimo, addressed to the Governor, in which you ask for any reports or other printed matter containing information with regard to the schools of Alaska.

Enclosed herewith you will find a copy of a statement prepared in this office, giving in a brief way the history of school legislation in the Territory to date. We are sending you, under separate cover, a copy of the Governor's annual report for the fiscal year ended June 30, 1916 (the last report available for distribution) and one each of advance sheet copies of laws passed by the 1917 session of the Alaska Territorial legislature, providing for additional school facilities, etc.

As mentioned in the enclosed statement, schools are maintained in 15 of the 16 incorporated towns in the Territory and in 49 districts in rural communities. I would add also for your information that under chapter 5 of the 1917 session laws, two districts (Anchorage and Nenana) were recently in-

corporated and schools are being maintained in these two incorporated school districts outside of the incorporated towns. The total number of white schools at present being maintained is, therefore, 56.

A matter which should receive the attention of the Alaska legislature at an early date is that of making suitable provision for the housing of teachers, at least in the remote districts.

It is expected that before the opening of the 1918-19 school year, the Territorial Board of Education will have adopted a system for the examination and certification of teachers similar to those of the several states. It is possible also that by that time arrangements will have been completed for the standardization of the courses of study in the white schools of the Territory.

Respectfully yours,

Secretary

December 5, 1917

14-1

Mr. Richard Stack, Treasurer,
Loring School District,
Loring, Alaska

Dear Sir:

The receipt is acknowledged of your letter of the 28th ultimo, addressed to the Governor, in which you state that there has been considerable delay in this office in regard to Loring school matters.

Permit me to say that the delay which your board has experienced in receiving funds for the maintenance of your school has not been the fault of this office, but has been due to the fact that for some reason or other that this office has not yet received certified copies of your election returns and of your bond from the clerk of the district court at Juneau and for the further reason that the description of the boundaries of your school district, as furnished to the clerk of the district court when the petition for the establishment of the district was submitted to him, was found, upon examination by this office, to be so defective that it was necessary to refer the matter back to the clerk for correction. The clerk advised us this morning that when he was in Ketchikan recently he took this matter up and, after con-

siderable delay, succeeded in securing the correct description of the boundaries of your school district, and he will today prepare a supplemental order in which the boundaries of your district will be properly described.

The requisition for funds for your district will be made as soon as this office receives from the clerk of the court the supplemental order properly describing the boundaries of the district, the certified copies of the election returns and of your bond as treasurer.

In a letter of October 9 last, Mr. McLaghlin, the clerk of your school district, he was advised that this office had not yet received the certified copy of the election papers and the treasurer's bond, and he was also advised that it had been found necessary to take up with the clerk of the court the matter of the proper description of the boundaries of your district.

Respectfully yours,

Secretary to the Governor

December 5, 1917

14-3

Mr. W. C. Blanchard, Treasurer,
Skagway School Board,
Skagway, Alaska

Dear Sir:

The detailed statement of expenses of maintenance of your school for the three months-period ending November 27, 1917, accompanied by one set of receipted subvouchers, has been examined and approved by me this date and the original has been forwarded to the Secretary of the Territory for the issuance of a warrant in the sum of \$1989.18, being 75% of the total expenditures shown in the statement. The warrant will be mailed to you by the Secretary.

In this connection, I wish to call your attention to the fact that a number of your subvouchers are lacking in sufficient detail to afford proper information for audit, but since the statement referred to is the first one which you have submitted, it has been passed for payment in its present form. The vouchers which are lacking in detail are as follows:

No. 1. This voucher appears to cover a lump sum contract or agreement with L. H. Pederson, for the construction of individual benches for the manual training department. The subvouchers should have been accompanied by a copy of the contract or agreement, if

in writing, or by a statement showing approximately the quantity of material and number of hours' labor performed and the number of benches constructed.

Nos. 3 and 4. These subvouchers cover payment of telegraph tolls, No. 3 being receipted by you and No. 4 by Marion G. Clark. It would have been better to have submitted subvouchers signed by the operator in charge of the telegraph office, and it is suggested that in future this should be done.

Nos. 6, 7, 8, 26, 27, 28, 29, 37, 39, 42, 43, 52 and 55 contain items which in many cases do not show unit prices of the articles mentioned. The Territorial Treasurer requests that in future all subvouchers covering purchase of supplies, materials, etc., be fully itemized to show not only quantities but unit prices.

Respectfully yours,

Governor, ex officio President
Territorial Board of Education

December 3, 1917

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Professor L. D. Henderson,
Commissioner of Education,
Juneau, Alaska

My dear Sir:

Herewith you will find letter of September 19 last, addressed to this office by the Honorable P. P. Claxton, Commissioner of Education, Washington, D. C., accompanied by the documents referred to therein and a carbon copy of the Governor's acknowledgment of October 25 last.

The correspondence is referred to you for your consideration, with the request that, if possible, you take up the various matters mentioned in Commissioner Claxton's letter.

Faithfully yours,

Secretary to the Governor

Enc.

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December 6, 1917

14-1

Mr. M. S. Pratt, Treasurer,
Mendenhall School District,
Mendenhall, via Juneau, Alaska

Dear Sir:

The clerk of the district court today advised this office that he had approved your bond. Accordingly, we are instructing former treasurer Rudy, in a letter of this date, to close his accounts and arrange to transfer to you the unexpended funds on hand, taking your receipt therefor.

When the transfer of funds has been made, you should fill out both copies of the enclosed blank and forward one to this office, filing the other with your records.

Respectfully yours,

Secretary to the Governor

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December 6, 1917

14-1

Mr. Alfred Moore, Treasurer,
Charcoal Point School District,
Ketchikan, Alaska

Dear Sir:

This office recently wired to Mr. E. A. Heath, Ketchikan, a member of your school board, inquiring with regard to your annual report for the school year 1916-17 and asking that the same be hastened. On yesterday we received from your board its annual report for the last school year and the same contains a note, apparently written by Mr. Heath, in which he refers to having mailed your report in June last. Accompanying the annual report is what purports to be a copy of your annual report as treasurer, but apparently this copy was made out by Mr. Heath and not by you.

If your annual report was mailed in June last, it must have gone astray, since we have no record of its receipt and cannot find it in the office.

Enclosed herewith you will find annual report form on which you are requested to make out a new report to cover the school year 1916-17. It is assumed that you took duplicate receipts, or obtained duplicate receipted bills, covering the various expenditures made by you, and, in order that this

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-1/4

Office may check your report, you are requested to forward your set of receipts and receipted bills with the report. After your report has been checked, these receipts and receipted bills will be returned for your files.

Please give this matter your prompt attention.

Respectfully yours,

Secretary to the Governor

December 6, 1917

14-1

Mr. Charles E. Rudy,

Mendenhall, via Juneau, Alaska

My dear Mr. Rudy:

The clerk of the court has approved the bond of Mr. M. S. Pratt, recently elected treasurer of the Mendenhall school district to succeed you. We are today writing Mr. Pratt, advising him of the approval of his bond and that we are instructing you to close your accounts and arrange to transfer to him the unexpended balance of funds on hand, taking his receipt therefor.

Enclosed herewith you will find treasurer's annual report blank in duplicate, for your use in making up your report covering such disbursements as you may have made since the report for 1916-17 was made up and submitted to this office. Even if no expenditures have been made since that date, I think it will be well for you to submit a report, inasmuch as your term has extended over a portion of the 1917-18 school year. The original of your report should be sent to this office and the duplicate should be filed with the records of the school district.

Faithfully yours,

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Enc.

Secretary to the Governor

December 10, 1917

14-1

Mr. M. V. Lattin,
1802 Twelfth Ave.,
Seattle, Wash.

Dear Sir:

Some time ago this office received from you the receipts and receipted bills, statements, etc., covering disbursements made by you as treasurer of the McCarthy school district, for the school year 1916-17, but no formal report from you accompanied the same. We recently wired you at McCarthy, asking that your report be sent in, and have just received a letter from Mr. W. R. Barnes, in which he advises that you removed to Seattle in October last and can be reached at the above address.

We have checked over the papers received from you and from them have made up a report which is enclosed herewith. The unexpended balance shown in the report agrees with the amount for which the incoming treasurer, Mr. Underwood, receipted to you on October 1. Please sign the report and return it to this office in the enclosed envelope.

Faithfully yours,

Secretary to the Governor

Encs.

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~~104~~

December 13, 1917

14-3

Mrs. Mary A. Walker, Treasurer,
Douglas School Board,
Douglas, Alaska

Dear Madam:

I am returning herewith a number of subvouchers, covering supplies, equipment, etc., purchased by your school board during the quarter ended November 23, 1917. These, with other subvouchers, were received at this office a few days ago, with the detailed statement of expenses of the Douglas school board for the period mentioned. I beg to call your attention to the fact that these returned subvouchers are lacking in detail sufficient to enable this office to make a proper audit of the accounts. In most cases, the information is only of the most general character, such as "Stationery, \$8," and "Supplies, \$59.40," etc., with no detail whatever as to items or unit prices. The letter of instructions issued to school boards by the Territorial Treasurer, when the forms for their use were mailed, calls attention to the fact that care should be taken to show proper detail on the subvouchers, and I must request that your board furnish the necessary details in connection with all these returned subvouchers either by writing the detail on the subvouchers themselves

or attaching the itemized bills. In no other way can this office make a proper check of the expenditures. Where a subvoucher covers labor, the detail should show the total number of hours or days and the rate per hour or per day. Where repairs have been made or other work has been done under agreement for a lump sum, a copy of the agreement, if in writing, should accompany the subvoucher or a statement of the terms of the contract should be furnished by the members of the school board.

In this connection, I beg to call your attention to the following subvouchers, dated July 10, 1917, which appear to cover expenses incurred prior to the date on which chapter 28, Session Laws of Alaska, 1917, became effective, and which expenditures, therefore, cannot properly be the subject of reimbursement from the Territory to the school board under the act in question. This act was approved May 2, 1917, and became effective 90 days after date. It is the opinion of this office that no expenditures incurred prior to the date on which the law became effective can properly be charged against the Territorial school appropriation.

Your attention is also called to the fact that subvoucher of September 12, 1917, covering payment of \$12 to Gunnison & Robertson, on account of bond of school treasurer, cannot properly be regarded as a charge against the Territorial school appropriation.

The United States Supreme Court, in a decision rendered some years ago, held that all public officials and quasi-public officials must, at their own expense, qualify for the positions to which they are elected or otherwise chosen. The treasurer of an incorporated town school, being an elected officer, evidently comes within the purview of this decision, and the expense of the treasurer's bond cannot, therefore, in the opinion of this office, be charged to the Territorial school appropriation. Whether or not the Douglas school board considers it a proper charge against the funds of that board is a matter to be determined by the board.

For the reasons given above, the amounts of the four subvouchers mentioned in the two preceding paragraphs, cannot be taken into account when settlement of your board's account for the quarter ended November 23, 1917, is made.

Respectfully yours,

Governor

December 14, 1917

15-2

Miss Helmi Aalto,

Afognak, Alaska

Dear Miss Aalto:

The receipt is acknowledged of your letter of November 5, in which you state that it is your wish to teach during the next school year and ask that a permit to teach be issued to you by this office.

In reply I have to advise that under the terms of chapter 64, Session Laws of Alaska, 1917, it is provided that every person employed as a teacher in the public schools of the Territory shall first apply for and obtain a teacher's certificate. This may be done as follows: The Commissioner of Education shall have power to grant Territorial certificates by endorsement of approved certificates issued by any state valid for a period equal to that of the certificate presented for endorsement; provided that such applicant shall present satisfactory evidence that he or she has been successfully engaged in educational work within two years' time prior to the presentation of such certificate. The Commissioner of Education may also grant Territorial certificates, valid for a period of three years, by endorsement of diplomas issued by

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normal schools, colleges and universities of approved standing; he also has the power to issue first, second and third grade Territorial certificates upon examination in such subjects as the Board of Education may prescribe; provided, that first grade certificates shall be valid for five years, second-grade certificates for three years and third grade certificates for one year from the date of issuance. These are to be renewable upon presentment as evidence that the holder thereof has been successfully engaged in educational work during at least one half the period in which the certificate is in force.

You will, therefore, observe that in order to secure a certificate to teach, it will be necessary for you to present either a diploma from some normal school, college or university of recognized standing, or undergo an examination to be conducted by the Commissioner of Education. The Commissioner of Education is Mr. L. D. Henderson, whose address is Juneau, Alaska, with whom you might correspond for further information along this line.

Wishing you a merry Christmas and a Happy New Year, I am,

Cordially yours,

Governor, ex officio President
Territorial Board of Education

Juneau, Dec. 19, 1917. O. B.

14-3

Mrs. U. M. Thompson,
School Treasurer,
ANCHORAGE.

Accounts for first quarter your district audited this date. Have disallowed thirty dollars covering bond premiums and entire amount covering tax assessing and collecting inasmuch as these items are not deemed proper items of refund under decision of US Supreme Court as to bond premiums and under Territorial laws as to tax assessment and collection. Unpaid salary claims for November eliminated from account and subvouchers being returned to you with letter fully explaining. Refund of four thousand nine hundred thirty two and dollars forty four cents authorized and Territorial Treasurer asked to arrange telegraphic transfer.

STRONG, Governor.

Secretary to Governor.

December 17, 1917

Prof. L. D. Henderson,
Commissioner of Education,
Juneau

Dear Sir:

Enclosed herewith is a letter and other enclosures which
are self-explanatory.

Yours very truly,

Governor

Enc.

December 19, 1917

14-3

Mrs. Ula M. Thompson, Clerk,
Anchorage School District,
Anchorage, Alaska

Dear Madam:

On the 13th instant this office received your undated letter, transmitting quarterly accounts of your school district for the first quarter of the school year 1917-18. These accounts have been carefully examined and considered in this office, and the following action has been taken with respect thereto:

Under the head "Fire Insurance and Bond," the claim for reimbursement of premiums amounting to \$30, paid on the bonds of the treasurer and assessor and covered by subvoucher No. 78, has been disallowed. This action is taken in pursuance of a ruling of the Comptroller of the Treasury Department, made in connection with an appeal taken by this office a few years ago in a case of the disallowance by the Auditor of the Interior Department of an item in a school requisition issued by this office for funds for one of the "Nelson" school districts, in which requisition an amount was included for the payment of the expense of procuring a bond for the treasurer of the school district. In the Comptroller's ruling, which sustained the Auditor, he referred to a decision of the

United States Supreme Court, in which the question of the payment of bond premiums of public officials was passed upon, and it was held that such expenses were not a proper charge against federal funds; the court holding that public officers and quasi-public officers, chosen or elected, must qualify for the positions to which they are chosen or elected and that this qualification includes the payment by them of any expenses incidental thereto. The Comptroller of the Treasury Department held that school treasurers, being elected by the residents of the school districts, were quasi-public officials and, therefore, came within the purview of the decision of the Supreme Court.

There is no distinction in principle between federal and Territorial funds, in the opinion of this office, and the claim of your school district for reimbursement of 75 per cent of the amount paid for the premiums on the bonds of the treasurer and assessor of the Anchorage school district, has, therefore, been disallowed.

The entire amount, \$979.92, under the heading "Tax Assessing and Collecting," and covered by subvouchers Nos. 1 to 19, inc., has been disallowed, it being the opinion of this office that the provisions of section 3 of chapter 5, Session Laws of Alaska, 1917, exclude such items of expenditure from participation in the 75 per cent refund authorized by the provisions of chapter 28, Session Laws of Alaska, 1917. Section 3, referred to, after

giving the board of directors power to levy and collect taxes, provides as follows:

" * * * and all monies collected by such taxation shall be expended in the payment of the cost of levying and collecting such taxes; in payment of the cost of conducting school elections; and for the construction and maintenance of schools only."

The language just quoted seems to contemplate the division of monies collected by taxation in an incorporated school district outside of incorporated towns, into three funds, namely, (a) a fund for the "payment of the cost of levying and collecting such taxes;" (b) a fund to be used "in payment of the cost of conducting school elections;" and (c) a fund "for the construction and maintenance of schools only." Chapter 28, Session laws of Alaska, 1917, provides for a refund to a school district of 75 per cent of the total amount expended for the "maintenance of the public schools, including high schools," etc.

It appears, therefore, that the expenses incurred in levying and collecting taxes and in conducting school elections are expenses which antedate the establishment of a fund in the incorporated school districts "for the construction and maintenance of schools," the latter fund being the net amount derived from taxes levied after paying the expenses incident thereto and the cost of school elections. Since the refund provided for under chapter 28, Session Laws of Alaska, 1917, is confined to "maintenance," and to "repairs, alterations or other improve-

ments." it is the opinion of this office that the school district cannot include in its claim for refund from the Territory, under chapter 28, any of the expenses incurred in connection with the levying and collection of taxes within the school district or the cost of conducting the school elections.

Under the head "Salaries," the item of \$1310, representing November salaries due, but not paid, and covered by subvouchers Nos. 108 to 117, inc., has been suspended from the accounts for the first quarter, for the reason that it appears from your letter and from the subvouchers themselves that the salaries have not, in fact, been paid by the school district. To allow these claims in the accounts submitted for the first quarter would be to advance from Territorial funds the monies required to meet them, and this evidently is not authorized by chapter 28, Session Laws of Alaska, 1917, or by any other Territorial law. By reference to section 1, chapter 28, you will note it provides "That seventy-five per cent of the total amount expended," etc., shall be refunded to the school fund of the incorporated town or incorporated school district. You will note also by the provisions of section 3 that the accounts, as submitted by the school board, must be accompanied by vouchers showing for what purpose and to what persons the expenditures have been made, and the vouchers must be receipted by such persons. Manifestly, the

teachers could not receipt for salaries which they have not yet received, nor could the school officers properly certify such unpaid salaries as "expenditures," and certainly the school treasurer could not verify them under oath. The subvouchers (Nos. 108 to 117, inc.), covering the unpaid November salaries are, therefore, returned herewith so that the amounts, when paid, may be taken up in the next quarter's accounts.

A recapitulation of the statement submitted by your board, as passed upon by this office, is as follows:

Total claims as submitted.....	\$8,896.50
Total disallowed items.....	<u>1,009.92</u>
	7,886.58
November salaries suspended, account not yet paid by school district.....	<u>1,310.00</u>
Total amount of claims approved.....	6,576.58

The account above referred to has, therefore, been approved by me this date for a refund of \$4,932.44 from the Territorial appropriation to the treasury of your school district. I am asking the Treasurer of the Territory to arrange a telegraphic transfer of this amount through the Bank of Anchorage, as requested by you in your letter.

In order that you may be immediately informed as to the action taken upon the accounts in question, I am today wiring you briefly with respect to the matter.

Respectfully yours,

Governor

December 19, 1917

14-3

Mr. W. G. Smith,
Territorial Treasurer,
City

My dear Sir:

I have today approved the accounts of the Anchorage school district for the first quarter of the school year 1917-18, for a total of \$6,576.58. The authorized refund under chapter 26, Session Laws of Alaska, 1917, is \$4,932.44. The original statement, with the accompanying subvouchers, is this day being transmitted to Secretary Davidson for issuance of warrant.

The school treasurer, Mrs. U. M. Thompson, has requested that telegraphic transfer of the refund be made through the Bank of Anchorage. Will you please arrange this in due course?

Faithfully yours,

Governor

December 19, 1917

14-3

Honorable Charles E. Davidson,
Secretary of the Territory,
Juneau, Alaska

My dear Sir:

Herewith I am transmitting detailed statement of expenses of maintenance of the schools in the incorporated school district of Anchorage, Alaska, for the three-months' period ended November 28, 1917.

I have disallowed a total of \$1,009.92 from the accounts, the same covering items which, in the opinion of this office, are not properly the subject of refund from the Territory. I have also suspended the sum of \$1310, covering November salaries due, but not paid by the school district, and am returning the subvouchers representing these unpaid salaries to the treasurer of the school district. The total amount of claims, as approved by this office, is \$6,576.58. I have approved the account for a refund of \$4,932.44 from the Territorial appropriation to the school treasury.

The treasurer of the school district has asked that a telegraphic transfer of the amount be made through the Bank of Anchorage, and I am asking the Territorial Treasurer to arrange for this transfer when you have issued the necessary warrant.

Faithfully yours,

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December 19, 1917

14-3

Mrs. Ula M. Thompson, Treasurer,
Anchorage School District,
Anchorage, Alaska

Dear Madam:

With reference to the form in which your accounts for the first quarter of the school year 1917-18 were submitted to this office, I beg to say that in future you will please list on the statement form each subvoucher which accompanies the statement. Your account for the first quarter groups the subvouchers under certain general items of expenditure, such as "School Supplies"---vouchers Nos. 28 to 64, inc., from Aug. 8 to Nov. 25," with the total amount of these vouchers shown in the statement.

The idea in preparing the detailed statement form, as explained in the Territorial Treasurer's letter, with which the forms were sent you, was that the subvouchers submitted with each quarter's statement of expenses should be briefly listed in the statement, showing the date of each voucher, the name of the person to whom payment was made, the general character of the expenditure (as, for instance, "School Supplies"), the number of the subvoucher and its amount. It will be satisfactory

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if, when making up your statements in future, you list the subvouchers under the various headings or accounts which you carry on your books, such as "school supplies," "fuel" and "salaries," etc., showing under each such heading the subvouchers which have been charged to the account named in the heading.

With respect to the subvouchers themselves, it will be more satisfactory to this office if school districts will use the form of subvoucher furnished from the Territorial Treasurer's office, but it is not absolutely essential that this be done. In any event, however, the subvouchers must show complete, detailed information as to dates, items covered, rates or unit prices and amounts. Where a subvoucher covers a salary payment, for instance, it should show the date on which payment is made, the month covered, the rate per month and the amount paid, and the subvoucher should be receipted by the payee. Where purchases of supplies, etc., are made, the itemized bills may be used as subvouchers, being given proper numbers, which should be written on them in red ink. All bills should show complete itemization as to date of purchase, items purchased, the unit price and the cost of each item, and each such bill should be properly receipted to show payment, the date of payment being noted upon it.

Please note that it is not necessary, nor desirable, that checks issued in payment of salaries and accounts be submitted with the subvouchers which they cover. The subvouchers should themselves be receipted, and when they are made out to show the complete information and have been receipted, it is entirely unnecessary to transmit the checks which cover them.

If school treasurers will be careful to observe these essentials, there will be little occasion for delay in auditing and approving their accounts. We have found, however, that quite a number of the treasurers have been very careless in the matter of detail in their subvouchers and bills and, in several cases, we have had to return their accounts for further information. This, of course, results in delay, which is quite as undesirable on the part of this office as on the part of school treasurers.

Respectfully yours,

Governor

December 20, 1917

14-3

Mrs. W. H. Kramer, Treasurer,
Valdez School Board,
Valdez, Alaska

Dear Madam:

Your letter of the tenth instant, addressed to Mr. W. G. Smith, Territorial Treasurer, has been referred to this office, together with the accompanying statement and subvouchers covering the expenditures of the Valdez school district for the three-months' period ended November 16, 1917. I am returning your accounts herewith and beg to call your attention to the following discrepancies therein.

1. There is an error in the footing of the amounts appearing in subvoucher No. 1. The total is shown as \$4.55, but you will note that the correct total is \$4.25. As the items and not the total of this subvoucher have been entered upon the detailed statement, the latter is correct in so far as this subvoucher is concerned.

2. In transferring the charges from subvoucher No. 5 to the Detailed Statement, an error of 5 cents has been made in the transfer of the items of September 12, the same appearing as \$1.65 on the subvoucher, while in the statement they are shown as \$1.60.

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3. The second item in subvoucher No. 9 calls for one month's salary at \$100, while on the Detailed Statement, the amount is shown as \$115.

4. The amount of the first item in subvoucher No. 19 is shown as \$25, while on the Detailed Statement it is given as \$100.

The correct total of subvouchers Nos. 1 to 35, inclusive, submitted with your accounts, is \$2926.30. To make the total of the Detailed Statement agree with the total of the subvouchers, it is necessary to add to the Detailed Statement the sum of 5 cents on account of the discrepancy in connection with subvoucher No. 5 noted above, and to deduct the sum of \$90 to cover the discrepancies noted above in connection with subvouchers 9 and 19. This, of course, is on the assumption that subvouchers 9 and 19 are correct, and that the Detailed Statement is in error as to the discrepancies between these two subvouchers and the Detailed Statement.

You are requested to examine your accounts and make a proper adjustment covering the matters above pointed out; and if any further adjustment is necessary, please make the necessary changes. I have also to request that you show on the blank page on the back of the Detailed Statement all of the items which you have charged to "Repairs, Alterations and other Improvements," the total of which, according to the

statement is \$322.75.

In connection with your accounts, I beg to say that in future you should see that all subvouchers or receipted bills contain complete detail. Where purchases of supplies are made, the subvouchers or bills covering them should show the dates of purchase, the items purchased, the unit prices and costs of the several items and any other information necessary to a proper audit of the accounts. The subvouchers or the bills, as the case may be, should in every case be receipted to show payment, and the date of payment should also be indicated. Where a subvoucher covers the payment of a teacher's salary, it should show the date of payment, the month for which the salary is due, the rate of salary and the amount due for the month. The subvoucher should be receipted by the teacher. In this connection, I beg to call your attention to the fact that a number of the subvouchers covering salaries of teachers, submitted with your accounts for the first quarter, do not definitely indicate the periods covered by the payments. It is noted also that in quite a number of cases you have made one subvoucher cover two or three months' salaries and that in entering the subvoucher on the Detailed Statement, the items from it have been entered in date order, thus causing a subvoucher number to appear two or three times in as many different places on the Detailed Statement. It

would be much more satisfactory if the subvouchers were issued and salaries paid at the end of each month. Where this cannot be done, the subvouchers should be listed according to date of payment and appear but once upon the Detailed Statement.

In listing the subvouchers on the Detailed Statement, they should be listed in their numerical order. Under the heading "Name and Character of Expenditures" on the Detailed Statement, should be shown the name of the person in whose favor the subvoucher is drawn, and a general reference to the character of the expenditure, as, "Teacher's Salary" or "School Supplies," "Fuel," or whatever may be the particular character of the expense. Please note that it is not necessary to show upon the Detailed Statement the items which are covered by the subvouchers. The subvouchers should contain complete detail and, when in such form, they need only to be listed on the Detailed Statement in skeletonized form sufficient for easy identification. Some of the school treasurers have indicated on the Detailed Statement the accounts to which the various subvouchers have been charged, and this method is of considerable assistance to this office in auditing accounts. Under this plan the subvouchers covering payment of salaries to teachers, janitor, etc., are listed in numerical order under the heading "Salaries;" subvouchers covering

purchase of miscellaneous supplies are listed under the heading "School Supplies;" subvouchers covering purchases of coal are listed under the heading "Fuel," and subvouchers covering "Repairs, Alterations and Improvements" are listed under that heading. It is assumed that in the accounts which you keep as treasurer, the various expenditures are charged to some such general headings as indicated above, and in future, when you make up your detailed quarterly statements, if you will show, under the various headings of your accounts, the subvouchers charged thereto, it will be quite satisfactory to this office. If this is not convenient, however, you may list the subvouchers in their numerical order on the Detailed Statement, showing separately the items which have been charged to "Repairs, Alterations and Improvements," the same as has been asked for in connection with the accounts herewith returned.

You state in your letter of the tenth instant to the Territorial Treasurer, that the expenditures of your board for the first quarter are in excess of ten per cent of the maintenance expenses for the quarter, and ask if your board may be granted the 75 per cent of the whole amount shown as expended for repairs in the first quarters inasmuch as the total amount to be expended for the school year will be less than 10 per cent of the entire maintenance expenses for the year. In

this connection, I beg to say that it is the opinion of this office, which opinion is concurred in by the Territorial Treasurer, that the amount refunded to a school district, on account of repairs, alterations or improvements during a given quarter, cannot exceed 10 per cent of the amount charged to school maintenance for that quarter. If the repairs have amounted to more than the 10 per cent, the excess must be suspended and taken care of in connection with later accounts as they are submitted.

Respectfully yours,

Governor

December 20, 1917

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Prof. L. D. Henderson,
Commissioner of Education,
Juneau, Alaska

Dear Sir:

I have for acknowledgment your letter of December 18, together with a copy of a loyalty pledge which has been prepared for the use of the schools of Alaska by yourself and a committee; and you also state that you are planning to introduce what is known as "loyalty hour" weekly, in connection with this pledge. It is also noted that the Territorial Food Administrator has expressed the opinion that the food administration department would be willing to bear a part of the expense of issuing such pledge, but that you are not advised as to what per cent of the expense the Territory will be expected to bear,

In reply I have to advise you that your plans, for the purpose mentioned, are approved by this office.

Yours very truly,

Governor, ex officio President
Territorial Board of Education

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December 20, 1917

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Prof. L. D. Henderson,
Commissioner of Education,
Juneau, Alaska

Dear Sir:

The receipt is acknowledged of your letter of the 18th instant, in which you state your plan to issue a monthly bulletin, entitled ALASKA TEACHERS' BULLETIN. You also state that the bulletin will cost from \$4 to \$6 per issue, including postage, and that because of the expense involved, you are submitting the proposition to this office for approval.

In reply I have to advise you that the expenditure mentioned for such purpose will be approved.

Yours very truly,

Governor, ex officio President
Territorial Board of Education

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Janeau, Dec. 20, 1917. O. B.

1431

O. G. Herning, Treasurer Wasilla School District,
Wasilla, via ANCHORAGE.

Reference your ^elter November twenty four th your district will be allowed additional sum of three hundred dollars for construction of living rooms adjoining school building. Warrant will be sent you in early mail.

STRONG, Governor.

[Signature]
Secretary to Governor.

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Juneau, Dec. 21, 1917. O. B.

14-1

Clark, Clerk District Court,

Fairbanks.

Reference your letter fifth instant with papers covering Tofty school district you are advised that inasmuch as election was held on wrong date and as it appears that there were not the requisite number of children in the district at the time of the election, it is the opinion of this office that whole proceeding is invalid and suggest you enter an order declaring the same void for the reasons stated. Please send certified copy of order to this office and to school officers and notify them that they will have to file new petition when district has proper number of children of school age.

STRONG, Governor.

SECRETARY TO GOVERNOR.

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December 21, 1917

14-1
Mr. Jos. E. Clark, Clerk,
United States District Court,
Fairbanks, Alaska

My dear Mr. Clark:

I enclose herewith confirmation copy of telegram of this date, sent you by the Governor, with respect to the Tofty school district. Your letter of the fifth instant, with the certified copies of the order establishing the school district, and election papers came today, and the matter of the status of this district was immediately taken up with the Governor.

A few days ago we received a letter, signed by the members of the school board for the Tofty district, in which they stated that while at the time the petition for the establishment of the district was sent you there were the necessary ten white children of school age resident within the district, one family in which there were two children had subsequently removed from the district, leaving but 8 children of school age. It appears also from a copy of the letter of November 8, addressed to you by Mr. E. A. Harriss, that on that date there were only five children in the district, and it is assumed that there were no more in the district on the 15th of November, the date on which the election was actually held.

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Under the circumstances, therefore, the Governor is of the opinion that, owing to the lack of the necessary number of children and the fact that the election was held a month later than the date fixed in your order, it would not be proper to waive these deficiencies; hence the telegram, suggesting that you enter an order, declaring the proceedings void. Of course, if at any time in the future the residents of the Tofty community can make the necessary showing, they will be entitled to the establishment of a school district and provision will then be made for a school. It is unfortunate for the children who remain there that they must still be denied the privileges of a school, but the Governor does not feel that the circumstances of the case warrant any other action at this time than that indicated.

Faithfully yours,

Secretary to the Governor

Juneau, Dec. 22, 1917. O. B.

14-3

Balderston, School Treasurer,

SEWARD.

Your letter fourteenth to Treasurer Smith with subvoucher thirty three received. Neither the treasurer nor this office has received your school report referred to in letter. Treasurer advises he received report some time ago covering first month of term which was returned to you by him with letter of explanation.

STRONG, Governor.

Secretary to Governor.

Juneau, Dec. 21, 1917. O. B.

14-1

Lang, Clerk Court,

Valdez.

Certified copy bond treasurer Knik school district just received. Total funds asked for by district ~~is~~ fifteen hundred sixty five dollars. Law requires bond at least double amount funds. Present bond is in sum of two thousand only, therefore additional bond *in sum* not less than eleven hundred thirty dollars must be executed by Palmer. Please send him blanks and necessary instructions.

STRONG, Governor.

Secretary to Governor.

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Department of Public Instruction

ALASKA TEACHER'S PERMIT

THIS PERMIT has been awarded by the Territorial Department of Public Instruction to RUTH S. SELDEN, of Juneau, Alaska, who having presented a Life Diploma of the Cheney State Normal School of Washington, and satisfactory evidence of good moral character and successful experience in teaching, as required by law, is hereby authorized to teach in the white schools of Alaska for the school year 1917-18, unless this permit be revoked for cause.

GIVEN at Juneau, Alaska, this twenty-second day of December, 1917.

Governor, ex officio President
Territorial Board of Education

Granted upon:

Life Diploma of
Cheney Normal School
of Washington, dated
June 1, 1910.

December 22, 1917

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Mr. L. D. Henderson,
Commissioner of Education,
Juneau, Alaska

Dear Sir:

The receipt is acknowledged of your letter of December 18, in which you refer to a letter that you received from Hon. F. A. Aldrich, in which he stated that the Territorial Board of Education desires that contracts for printing be given to the party making the lowest bid.

In reply I have to advise you that while it is desirable that bids be asked for and that contracts be let to the lowest bidder, I believe that this custom need not necessarily be followed when the lowest bidder cannot turn out the quality of work desired. This is a matter in which you should use your own judgment, having at all times due regard to the price and the quality of the printing for which bids may be asked.

Yours very truly,

Governor, ex officio President
Territorial Board of Education

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Department of Public Instruction

ALASKA TEACHER'S PERMIT

THIS PERMIT has been awarded by the Territorial Department of Public Instruction to MARIE A NELSON, of Juneau, Alaska, who having presented an Elementary Certificate of the St. Cloud, Minn., Normal School, and satisfactory evidence of good moral character and successful experience in teaching, as required by law, is hereby authorized to teach in the white schools of Alaska for the school year 1917-18, unless this permit be revoked for cause.

GIVEN at Juneau, Alaska, this 22d day of December, 1917

Governor, ex officio President
Territorial Board of Education

Granted upon:

St. Cloud, Minn., Normal
School Certificate, issued
June 5, 1908, and renewed
June 25, 1915, for 5 years.

December 22, 1917

14-1

Miss Laura Graham, Teacher,
Kasaan Public School,
Kasaan, Alaska

Dear Madam:

By direction of the Governor, I acknowledge receipt of your letter of the 11th instant, with reference to the matter of supplies, etc., for use of the Kasaan school, and also with respect to the matter of payment of teacher's salary.

The estimates of the Kasaan school board for monies required to run the school during the current year, as approved by the Governor, covered the following items:

One teacher, 6 months at \$100 a month.....	\$600
Janitor, 6 months at \$15 a month.....	120
15 cords of wood at \$9.....	135
Lights.....	5
Repairs to building.....	130
School supplies.....	50
Incidentals.....	20
Total.....	<u>1165</u>

From this was deducted the sum of \$206.90, which was supposed to be the unexpended balance on hand from the previous school year, leaving a net amount of \$958.10, for which a requisition was made by this office and a warrant for the amount was issued by the Treasurer of the United States to Mr. Daniel Nelson and he has advised this office of the receipt of the warrant. A correction in the accounts for the school year 1916-17 increased

the unexpended balance in the sum of \$16, so that the total funds available for use during the current school year is \$1306 instead of \$1290.

The \$300, to which you refer in your letter, was probably the unexpended balance from the preceding school year, which, as above stated, was actually \$311.90.

The school board in its estimates asked for \$50 for school supplies and for an equal amount for incidentals. Both of these amounts were allowed in full, as indicated above. If the \$50 allowed for school supplies proves insufficient to cover the requirements during the current school year, the school board should submit the matter to this office and ask for authority to use the surplus of funds which may be available from allowances for any other purpose (such as incidentals, for instance) to meet the additional cost of school supplies. This is the usual practice of this office.

Under date of October 30, 1917, this office addressed a letter to Mr. Jacob Lebrant, director of the Kasan school district, in response to an inquiry from him under date of October 18, in which he was advised that the Kasan school board was authorized to arrange for the construction of two outhouses and the necessary walks from the school house to them.

The question of the payment of the teacher's salary is one which primarily rests in the discretion of the school board, subject to such regulations and instructions as have

been issued by this office. The Kasuan school board has heretofore been furnished with a copy of a regulation issued by this office with respect to the observance of holidays and vacation periods. It would appear from your letter that the treasurer of the Kasuan school district has taken the view of the matter which was intended when the circular referred to was issued by this office. We have instructed the various school boards that all regular legal holidays should be observed as well as the usual Christmas and Easter vacation periods and that during a 9-months' school term there must be not less than 180 days during which school is in session; allowing, therefore, for the holidays and vacation periods which come during the usual 9-months' school term, the term extends over approximately 9 calendar months. The Kasuan school district this year has arranged for an 8-months' term, which would call for the school being in session 160 days; and, allowing for the holidays and vacation periods, the 8-months' term will cover approximately 8 calendar months. This is a matter which will probably receive the attention of the Territorial Board of Education at some time during the present school year, in connection with the establishment of a standard school system for the Territory, and the Board will, no doubt, determine just what will constitute a school term under the reorganization of the schools and the adoption of a general school system.

You ask whether any communications from the Government go to the clerk of the school board and state that the clerk of the Kasan board has not received any communications whatsoever. An examination of the files of the Kasan school district in this office, for the school year 1917-18, shows that this office has received no communications from the clerk of the board, and it happens that the office has had no particular occasion to communicate with the clerk. We have received a number of communications from Mr. Nelson, the treasurer, with regard to school funds, expenditures, etc., and have, of course, replied directly to him with regard thereto. We have also, as above stated, received one letter from Mr. Lebrant, the director, to whom we made direct reply.

Respectfully yours,

Secretary to the Governor

December 27, 1917

14-1

Mr. Richard Stack, Treasurer,
Loring School District,
Loring, Alaska

Dear Sir:

Enclosed herewith you will find a copy of a requisition made on yesterday by this office, covering estimates submitted by your board for a five-months' school term during the current school year. You will note that the estimates have been allowed in full.

The copy of the requisition is accompanied by Territorial warrant for \$1047.50, which has been endorsed to your order by the Governor, as President of the Territorial Board of Education. We have handled the matter in this way to save time.

Please acknowledge receipt of this letter and its enclosures.

Respectfully yours,

Secretary to the Governor

Encs.

Department of Public Instruction

ALASKA TEACHER'S PERMIT

THIS PERMIT has been awarded by the Territorial Department of Public Instruction to VERNON CHATHBURN SKNN, of Juneau, Alaska, who having presented a diploma of the College of Engineering, University of Oregon, and satisfactory evidence of good moral character and successful experience in teaching, as required by law, is hereby authorized to teach in the white schools of Alaska for the school year 1917-18, unless this permit be revoked for cause.

GIVEN at Juneau, Alaska, this 27th day of December, 1917.

Governor, ex officio President
Territorial Board of Education

Granted upon:

University of Oregon
diploma (College of
Engineering), dated
June 17, 1914.

December 27, 1917

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Sister M. Gertrude, Superior,
Sacred Heart Orphanage,
Pueblo, Colorado

Dear Madam:

The receipt is acknowledged of your letter of the 30th ultimo, addressed to the Governor, enclosing a voucher covering the care of the three Palten children for the period November 11 to December 31, 1917, the amount of the voucher being \$50.01. The voucher has today been approved by the Governor and passed to the Secretary of the Territory for the issuance of a warrant which he will mail direct to you.

It is noted that you say in your letter that there were no extra expenses for clothing during the period covered by the above-mentioned voucher.

Respectfully yours,

Secretary to the Governor

Juneau, Dec. 27, 1917, O. B.

14-3

Balderston, School Treasurer,

Seward

Please forward by first mail itemized bills covering the following subvouchers submitted with your quarterly statement: number two, number fifteen and number twenty-six.

STRONG, Governor

Secretary

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Juneau, Dec. 28, 1917. O B

14-1

Clerk Court.

HOME.

Reference yours yesterday. No apportionment yet made for Haycock school as estimates of school board have not been received. Wired Clerk Adams on September fifth reference this matter and advised that board should submit detailed estimates showing what funds were wanted for. This office cannot make blanket requisitions but must know what expenditures are planned, length of term, salary of teacher and so forth. Haycock district organized under chapter twenty two session laws nineteen seventeen which authorizes eighteen hundred dollars for construction building.

STRONG, Governor.

Secretary to Governor.

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December 28, 1917

14-3

Honorable Charles E. Davidson,
Secretary of Alaska,
Juneau, Alaska

My dear Sir:

Herewith I beg to transmit the original detailed statement of expenses of maintenance of the Seward schools for the period ended November 30, 1917. I have approved the account for a refund of \$2045.01 from the Territorial appropriation for the support of schools in incorporated towns, etc.

I have requested treasurer Balderston to furnish itemized bills to cover his subvouchers 2, 15 and 26, and these will be furnished you for filing with the accounts as soon as received from Mr. Balderston. You will note that the sum of \$204.18, on account of expenditures for repairs during the quarter in question, has been deferred, subject to claim for refund in connection with subsequent accounts within the year, only the sum of \$293.08 on account of repairs being considered in connection with this quarter's refund.

Faithfully yours,

Governor

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December 28, 1917

14-3

Mr. H. S. Balderston,
Treasurer of School Board,
Seward, Alaska

Dear Sir:

Your detailed report of expenditures of the Seward school for the period ended November 30, with accompanying vouchers, reached this office on the 26th instant, having been returned from Seattle. I have today approved the accounts and authorized a refund of \$2045.01. I enclose herewith a memorandum which shows the basis upon which the refund has been granted. You will note that the sum of \$204.18, on account of expenditures for repairs during the quarter, has been deferred, subject to claim for refund in connection with subsequent accounts within the year. It is my understanding that the law contemplates a refund to a school district of 75 per cent of the total expenditures for repairs, etc., during a school year, provided such total shall not exceed 10 per cent of the entire amount expended for general running expenses. My view of the matter is that the refund, on account of repairs for a given quarter, cannot exceed in amount 10 per cent of the total expenditures for the quarter, however, and that where the actual expenditures for repairs are in excess of this 10 per cent, the excess amount must be carried over, subject to claim for refund in connection

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with later accounts. This apparently is also your view of the matter.

I wired you on yesterday, asking that you forward itemized bills covering your subvouchers Nos. 2, 15 and 26; and in this connection, I wish to call your attention to the fact that these subvouchers, as well as some others submitted with your accounts, do not contain sufficient detail. This statement has particular reference to subvouchers covering purchases of supplies, etc. In many cases the quantities are not shown nor are the unit prices given. We would prefer that school treasurers submit with their accounts the itemized bills covering the purchase of supplies, etc. This can readily be done if the treasurers will require these bills to be submitted in duplicate by the dealers.

In response to the request contained in your letter of the 14th instant, addressed to Treasurer Smith, original voucher No. 33 is herewith returned to you, the subvoucher which accompanied your letter having been substituted for the original.

In future, when making up your detailed statement of expenses, it will be appreciated if you will kindly show separately, under the head of "Repairs," those subvouchers which you have charged to the account of repairs on your books.

Respectfully yours,

Governor, ex officio President
Territorial Board of Education