

STATE OF ALASKA
DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT

DIVISION OF LIBRARIES, ARCHIVES & MUSEUM
 ALASKA STATE ARCHIVES | RECORDS AND INFORMATION MANAGEMENT

PO BOX 110571, Juneau, AK 99811-0571
 395 Whittier Street, Juneau, AK 99801-1718
 Phone: (907) 465-2317 or (907) 465-2276
rims@alaska.gov

RECORDS DISPOSITION AUTHORIZATION NUMBER (IF APPLICABLE)
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RECORDS DISPOSITION AUTHORIZATION
(UNSCHEDULED RECORDS ONLY)

1. DEPARTMENT	2. DEPT. NO.	3. DIVISION	4. AGENCY NAME	5. AGENCY ID NO.
6. LOCATION OF RECORDS (STREET ADDRESS)		7. CONTACT PERSON		8. CONTACT PERSON PHONE NO.

9. The records described below are authorized for destruction under AS 40.21.030(b)(10).

These records:

- Are not covered by any current, approved records retention and disposition schedule(s) and;
 Have no further administrative, legal, fiscal, or audit values for this agency.

10. CONFIDENTIALITY RESTRICTIONS

Are there confidentiality restrictions require special handling for the destruction of these records?

- NO YES

If yes, cite law or regulation which places confidentiality restrictions on these records:

- SOA Constitution Article 1, Section 22 Other (please state):

11. RECORDS SERIES DESCRIPTION <small>(Brief description of what these records are)</small>	12. INCLUSIVE DATES

13. METHOD OF DESTRUCTION	14. NUMBER OF BOXES
<p style="text-align: center;">Choose One:</p> <p> <input type="checkbox"/> Vital Records Control <input type="checkbox"/> In-house <input type="checkbox"/> AAA Archives <input type="checkbox"/> Other (please state): <input type="checkbox"/> REACH, Inc. </p>	

15. APPROVALS			
		ATTORNEY GENERAL	DATE
DIVISION DIRECTOR	DATE	COMMISSIONER OF ADMINISTRATION	DATE
RECORDS OFFICER	DATE	STATE ARCHIVIST	DATE

